National Science Foundation
Directorate for Computer and Information Science and Engineering
2415 Eisenhower Avenue
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MEMORANDUM

TO: Steve Meacham, Senior Staff Associate and COV Coordinator

FROM: Manish Parashar, Office Director,

            Office of Advanced Cyberinfrastructure/CISE

DATE: April 10, 2023

SUBJECT: Report on Diversity, Independence, Balance, and Resolution of Conflicts for the
            CISE/OAC Committee of Visitors

The Committee of Visitors (COV) meeting was held August 8-9, 2022. It was assembled to review proposal and award actions for the Office of Advanced Cyberinfrastructure (OAC) within the Directorate for Computer and Information Science and Engineering (CISE) during the period FY 2017-2020. The Advisory Committee for Cyberinfrastructure (ACCI) accepted the COV's report on September 19, 2022. The COV consisted of 12 members and was composed of a diverse group with respect to geography, institutional type, gender, ethnicity, sector (private vs public), and scientific representation. The following table describes the main features of the COV with respect to these topics:

Category	Number
Members of the Advisory Committee for Cyberinfrastructure	4
Institution Type	
University	8
Government Agency	4
Location	
Northeast	3
Midwest	2
South	3
West	4
Gender	
Male	5
Female	7
Underrepresented Minorities	2
No Proposal to CISE Division under Review in Past 5 Years	4

The members' expertise reflects the research areas covered by OAC. Nine of the twelve invited COV members attended the meeting in person. Most of the COV members were familiar with CISE/OAC from having served on the ACCI, review panels, or as former or current grantees. None had proposals pending with OAC during the COV meeting.

Conflict-of-interest (COI) and confidentiality briefings were held through webinars or presentation slides (that were acknowledged after reading) prior to the on-site meeting, and COV members were reminded to observe COI and confidentiality rules at the on-site meeting. All COV members were required to complete NSF Conflict of Interest Form 1230P. Known conflicts of interest, such as those involving the home institutions of COV members, were entered into the COV module in eJacket prior to the release of jackets to the members. Other conflicts were entered as they were identified over the course of the jacket review and the on-site meeting. Entering these conflicts prevented COV members from electronically accessing proposals with which they were conflicted. A COI official from CISE/ OAC was available at all times during the COV meeting to answer questions and resolve issues regarding conflicts of interest. All known conflicts of interest were resolved.