



U.S. National Science Foundation CAREER Proposal Submission Logistics Webinar

*Presented by the Office of the Chief Information Officer
Thursday, June 25, 2026*

Presenter

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Housekeeping Notes



Webinar is being recorded for subsequent on-demand viewing.

Slide presentation and session recording will be posted on an advisory on the [Research.gov homepage](https://www.nsf.gov)



The screenshot shows the Research.gov homepage. At the top, there is a navigation bar with links: Sign In | Register | Home | Contact | Help. Below this is a header section with the NSF logo and the text "Research.gov ONLINE GRANTS MANAGEMENT FOR THE NSF COMMUNITY". The main content area features a red-bordered box with three announcements, each preceded by a red exclamation mark icon. The first announcement is titled "**UPDATE: IMPLEMENTATION PAUSED**" and discusses the adoption of a standard 15% indirect cost rate. The second announcement is about system maintenance on Friday, May 30, and Saturday, May 31, affecting various functions. The third announcement is an alert effective on June 7, 2025, regarding email matching for account login. Below the red box is a blue-bordered box with two announcements, each preceded by a blue information icon. The first is about a CAREER proposal submission logistics webinar, and the second is about a new volunteer review feature.

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FOR THE NSF COMMUNITY

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****UPDATE: IMPLEMENTATION PAUSED**** - Adoption of Standard 15% Indirect Cost Rate for NSF Grants and Cooperative Agreements awarded to Institutions of Higher Education (IHEs) Effective May 5, 2025. ([See New Details](#))

Due to maintenance, the following Research.gov functions will be intermittently unavailable on Fri., 5/30 from 8:00 PM ET – 8:00 AM ET on Sat., 5/31: Meeting Registration, Travel and Reimbursement, No Cost Extension and PI Transfer N & Rs, and Individual Banking. GRFP will be unavailable on Fri., 5/30 from 10:00 PM ET – 8:00 AM ET on Sat., 5/31. Research.gov (including access to NSF-PAR, PES and ETAP) will be unavailable on Sat., 5/31 from 12:01 AM ET – 8:00 AM ET. NSF apologizes for any inconvenience.

ALERT: Effective on 6/7/25, users signing into Research.gov with InCommon credentials must have their NSF account primary email match their organization email. [See details.](#)

CAREER Proposers & Research Administrators: Join the CAREER Proposal Submission Logistics Webinar on Wed., June 25th on system-related information to assist with CAREER proposal submission. [See details and register.](#)

Sign up to join NSF's proposal reviewer pool! New Volunteer to Review feature now available. Support NSF's merit review process, gain valuable insights, and meet colleagues in your field. [See details.](#)



Submit questions using the Zoom Q&A feature

For program-specific questions, please contact the Program Officer of the program to which you are interested in applying. CAREER contacts are listed at <https://www.nsf.gov/crssprgm/career/contacts.jsp>. If you need help with programs, please contact the CAREER Coordinating Committee at nsf-ccc@nsf.gov



Agenda

- 1 CAREER Proposal Submission in Research.gov or Grants.gov
- 2 Before you Start your Proposal - Key Account Management Milestones
- 3 Data Management and Sharing Plan
- 4 Research.gov Proposal Preparation Features & Demo
- 5 Key Proposal Submission Milestones
- 6 How Proposers Check Submitted Proposal Status in [Research.gov](#)
- 7 NSF IT Service Desk Reminders & System Maintenance Outages
- 8 Research.gov Proposal Resources



CAREER Proposals Can Be Submitted in [Research.gov](https://www.research.gov) or [Grants.gov](https://www.grants.gov)

- **Faculty Early Career Development Program (CAREER)** Program Solicitation [NSF 22-586](#) and [Program page](#)
- **Full proposal deadline:** Wednesday, July 22 (5:00 p.m. *submitting organization's* local time)
- **Full Proposals submitted via [Research.gov](#):** NSF [Proposal & Award Policies & Procedures Guide](#), *Supplemental policy notices* [NSF 26-200](#) and [NSF 26-202](#) (PAPPG) guidelines apply
- **Full proposals submitted via [Grants.gov](#):** NSF [Grants.gov Application Guide](#) ([NSF 24-006](#)) guidelines apply. See the appendix for additional guidance
- [CAREER proposal system-related FAQs](#)

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Home / Funding at NSF / Funding Search / Faculty Early Career Development Program (CAREER) / Solicitation

Active funding opportunity
This document is the current version.

NSF 22-586: Faculty Early Career Development Program (CAREER)

Includes the description of NSF Presidential Early Career Awards for Scientists and Engineers (PECASE)

Program Solicitation

Document Information

Document History

- Posted: April 15, 2022
- Replaces: NSF 20-586

Download the solicitation

National Science Foundation
Directorate for Biological Sciences
Directorate for Computer and Information Sciences
Directorate for Earth and Atmospheric Sciences
Directorate for Engineering
Directorate for Mathematical and Physical Sciences
Directorate for Social, Behavioral, and Economic Sciences
Office of International Science and Technology
Office of Policy and Management

Full Proposal Deadline
July 27, 2022
Fourth Wednesday of July

Proposal Preparation and Submission Instructions

A. Proposal Preparation Instructions

- **Letters of Intent:** Not required
- **Preliminary Proposal Submission:** Not required
- **Full Proposals:**
 - Full Proposals submitted via [Research.gov](#): *NSF Proposal and Award Policies and Procedures Guide* (PAPPG) guidelines apply. The complete text of the PAPPG is available electronically on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=papppg.
 - Full Proposals submitted via [Grants.gov](#): *NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov* guidelines apply (Note: The *NSF Grants.gov Application Guide* is available on the Grants.gov website and on the NSF website at: https://www.nsf.gov/publications/pub_summ.jsp?ods_key=grantsgovguide).

B. Budgetary Information



CAREER Proposal Submission Timeline



NSF strongly encourages Principal Investigators (PIs) and organizations to follow the [Supplementary Proposal Submission Timeline](#) guidance



Proposals submitted after the deadline will not be accepted or will be returned without review unless the submission meets the special exceptions to NSF's deadline date policy per PAPPG [Chapter I.F.](#)



Timeline includes both account management and proposal submission milestones and is applicable to CAREER proposals submitted in Research.gov and Grants.gov



Supplementary Proposal Submission Timeline Guidance for Proposers



This supplementary guidance for proposers provides a timeline and walkthrough of the key account management and other milestones that must be completed in order to submit a proposal to the U.S. National Science Foundation. Be sure to aim to complete these milestones early to allow time to resolve any problems in advance of your proposal submission deadline and to avoid high volume delays at the NSF IT Service Desk.

All NSF proposals must be submitted in Research.gov or Grants.gov in accordance with the instructions for the specific funding opportunity. See the [Resources](#) listing at the end of this guide for additional information.

Guidance Contents

I do not have an NSF ID and a Principal Investigator role to start preparing my proposal.....	page 2
I have an NSF ID but have not signed into Research.gov for an extended period of time.....	page 2
Proposal submission timeline.....	page 3
My organization does not have a SAM Unique Entity ID (UEI) number or has an inactive UEI number.....	page 4
My organization must establish or change the organizational Administrator.....	page 5
My organization needs to register with NSF.....	page 5
My newly registered organization must establish an Authorized Organizational Representative (AOR) to submit proposals	page 5
Resources.....	page 6

Questions

- For IT system-related questions, please contact the NSF IT Service Desk at 1- 800-381-1532 (7:00 AM - 9:00 PM Eastern Time; Monday - Friday except federal holidays) or rgov@nsf.gov.
- For [SciENCy](#) technical questions related to the Biographical Sketch and Current and Pending (Other) Support sections of the proposal, please contact the National Institutes of Health (NIH) Help Desk (7:30 AM – 5:30 PM Eastern Time, Monday through Friday except for federal holidays) at NLMSciencyc@mail.nih.gov or create a ticket at <https://support.nlm.nih.gov/support/create-case/>. The NIH Help Desk cannot be reached by telephone.
- Program-related questions should be directed to the cognizant Program Office.



of the Chief Information Officer, May 2025

1

Click on image above to view pdf

Before You Start Your Proposal in Research.gov or Grants.gov



CAREER Proposal Submission Timeline:

Account Management Milestones



Organizations must be registered with NSF to submit proposals to NSF in Research.gov or Grants.gov



Before a **new** organization can register with NSF, it must first register in the System for Award Management (SAM) and obtain a SAM-issued Unique Entity ID (UEI)



Refer to [Supplementary Proposal Submission Timeline](#) guidance pages 4-5 for additional information and resource links

Key Milestone Summary – *Registering a New Organization*

Suggested # of Days Before Deadline	Suggested Date	Milestone or Action
15 business days	Tuesday, June 30, 2026	✓ New organization registers in SAM and obtains a SAM UEI (Administrator role)
15 business days	Tuesday, June 30, 2026	✓ New organization checks SAM.gov to see if registration is active (Administrator role)
15 business days	Tuesday, June 30, 2026	✓ New organization registers with NSF (Administrator role)



CAREER Proposal Submission Timeline:

Account Management Milestones

- **To apply to the CAREER program**, a proposer must have an NSF account (NSF ID) in Research.gov and an organization-approved PI role affiliated with an organization registered with NSF. This requirement is also applicable to Grants.gov proposers
- **Grants.gov proposers must have both an NSF account (NSF ID) and a Grants.gov account**
 - Proposers who previously submitted a postdoctoral fellowship proposal to NSF in Grants.gov or registered as an unaffiliated individual in their Grants.gov account should contact Grants.gov to update their account profile as necessary before starting their CAREER proposal to ensure that they are not applying as an individual. **NSF CAREER proposals cannot be submitted by an individual**
- Refer to [Supplementary Proposal Submission Timeline](#) guidance page 2 for additional information and resource links
- **Authorized Organizational Representative (AOR) submits the proposal to NSF.** This requirement also applies to proposals submitted via Grants.gov

Key Milestone Summary – NSF Account and User Roles

Suggested # of Days Before Deadline	Suggested Date	Milestone or Action
15 business days	Tuesday, June 30, 2026	✓ Users with existing NSF accounts confirm their account (NSF ID) is active and does not have any account issues (e.g., suspended or is in danger of being suspended due to multiple accounts associated with one email address) (PI and AOR roles)
15 business days	Tuesday, June 30, 2026	✓ New users (prospective PIs) register for an NSF account and request a PI role (PI role)
10 business days	Wednesday, July 8, 2026	✓ PI role request approved by organization’s Administrator (Administrator role)



Data Management & Sharing Plan (DMSP) Updates



The Old DMSP Process

Old Process: Required PDF Upload

Requirement to generate a DMSP document outside of Research.gov and then upload that file as a PDF on a dedicated upload page

Data Management and Sharing Plan

Content Instructions for Data Management and Sharing Plan:

- Data management and sharing requirements and plans [specific to the Directorate, Office, Division, Program or Other NSF unit](#) must be followed. If guidance specific to the program is not available, the data management and sharing requirements established in the PAPPG apply.
- Please refer to the [Format of the proposal \(PAPPG\)](#) for all margin, spacing, font type and size requirements
- File cannot exceed two page(s); however, if more space is needed, the Project Description can be used. Proposers are advised that the Data Management and Sharing Plan must not be used to circumvent the Project Description page limitation. Hyperlinks (URLs) must not be used in the Project Description.
- The plan should describe how the proposal will conform to [NSF policy on the dissemination and sharing of research results](#)
- A valid Data Management and Sharing Plan may include only the statement that no detailed plan is needed, as long as the statement is accompanied by a clear justification

[Data Management and Sharing Plan \(PAPPG\)](#)
[Funding Opportunity - NSF 24-1](#)

File Instructions for Data Management and Sharing Plan:

- Only one file can be uploaded
- Your file should **not** contain page numbers, as they will be added automatically by the system
- Accepted file types include: PDF
- Maximum file size permitted is 10 MB

Browse for file to upload

Browse ...

Upload single file by clicking this button



The New DMSP Process

New Process: Integrated Webform

- A proposal's DMSP is now collected through a webform that is built directly into Research.gov
- The webform will be generated based on the primary Directorate of the proposal selected at the time of proposal creation
- The webform must be completed to submit a proposal unless a justification is provided

Data Management and Sharing Plan
Direct For Social, Behav & Economic Scie ⓘ

Complete the Data Management and Sharing Plan for the primary Directorate you are applying to, or provide a justification if a detailed Data Management and Sharing Plan is not needed. Refer to the funding opportunity for specific guidance on how to complete this section. This section may not be used to circumvent the Project Description page limit.

☐ A detailed Data Management and Sharing Plan is **not needed** because the project will not produce data or research products, or for another reason that will require a justification.

*** Required**

*** Data and Research Product Categories** Add Data or Research Product Category ⓘ

Category	Description	Actions
There are currently no Data or Research Product Categories to display. You are required to add at least one category of data or research product, or indicate a detailed plan is not needed.		

Preview/Print ⓘ Cancel

Begin adding data and/or research by clicking this button



Efficiently Surfacing Sharing Practices

Structured data is faster to review, analyze, and improve.



Easier to evaluate

Structured data is easier for external reviewers and panelists to assess.



Easier to analyze

NSF can analyze responses across awards to guide future policy and investments.



Common cases pre-filled

Preset options capture the most common cases, reducing burden on PIs.



Adaptable over time

Presets can be added or removed to keep up with evolving practices.

WHAT THE WEBFORM CAPTURES

- | | |
|--|---|
| 1 Data Products Type
<i>What is being shared?</i> | 5 Public Repositories
<i>Where will it be shared?</i> |
| 2 Access Policies
<i>What limits sharing, and why?</i> | 6 Timeline
<i>When will it be available?</i> |
| 3 Standards & Metadata
<i>What is the format?</i> | 7 Data Availability
<i>For how long?</i> |
| 4 Provenance
<i>What is the source?</i> | 8 Accountability
<i>Who is responsible?</i> |



Research.gov Proposal Preparation Features & Demo



Research.gov Proposal Preparation Features



Features to help reduce proposal preparation administrative burden and to minimize return without review proposals due to some formatting issues:

- 1 Intuitive and dynamic interfaces that provide** only relevant proposal preparation options
- 2 Inline help features**
 - Information tool tips indicated by the blue information icon 
 - Links labeled "key" in column headers which open a window to explain the statuses used in the column
 - Links to applicable [***Proposal & Award Policies & Procedures Guide***](#) (PAPPG) sections
 - Links to Frequently Asked Questions (FAQs)
 - Links to video tutorials
- 3 Fast document uploads and immediate feedback** within each proposal section and for each document upload
- 4 Expanded [***automated compliance checking***](#) utilizing** error messages (stopping proposal submission) and warning messages (allowing proposal submission)
 - Currently ~200 automated compliance checks in Research.gov for full proposals
 - Specific, actionable error and warning messages
- 5 PDF uploads are **not altered****



Research.gov Proposal Document Upload Reminders



Compliant Fonts Fonts Per PAPPG

Arial, Courier New, or Palatino Linotype
at a font size of 10 points or larger

Times New Roman
at a font size of 11 points or larger

Computer Modern family of fonts
at a font size of 11 points or larger



Line Spacing Warnings Formatting Per PAPPG

There should be no more than six lines
of text within a vertical space of one
inch

Research.gov may have issues with
documents using Arial font size 10.
Issues do not appear for font sizes Arial
10.5 and Arial 11



LaTeX Submissions Troubleshooting Tips

Some known Research.gov line spacing
issues with documents originating in LaTeX.
Please refer to <https://github.com/nsf-open/nsf-proposal-latex-samples> for
information on how to resolve



Research.gov Proposal Document Upload Reminders (cont'd)



URL Errors

- ▶ Per PAPPG, URLs must not be used in the Project Description
- ▶ Hidden or embedded URLs can be prevalent when using citations. Proposers should also search for "www" or "http" text



Resources for More Information

- ▶ [Uploading Documents](#) FAQs on the Research.gov [About Proposal Preparation and Submission](#) page
- ▶ [Automated Compliance Checking of NSF Proposals](#) page



Research.gov Demo

[Hide all notifications](#) (Viewing 3 of 3 notifications)

Help im

Volunteer to par
One-on-one ses

Prepar
Submit Pr

Prepare, sub
check status of

- 1 Letters of Intent and
- 2 Demo Site: Prepare
- 3 Check Proposal Sta

1 Proposal Preparation

- ▶ Proposal Setup Wizard
- ▶ Proposal Main Page
- ▶ Changing Proposal Duration on Cover Sheet
- ▶ Data Management & Sharing Plan
- ▶ Document Upload and Compliance Error/Warning Messages
- ▶ Uploading Departmental Letter to Other Supplementary Documents Section
- ▶ Senior/Key Personnel Documents
- ▶ Budget



- 1 PAR Research Products
- 2 Award Documents
- 3 Supplemental Funding Requests (including Career-Life Balance)
- 4 Demo Site: Supplement Funding Requests (Training)

Education and Training Application (ETAP)

Key Proposal Submission Milestones



CAREER Proposal Submission Timeline:

Senior/Key Personnel Documents

- Senior/key personnel documents must be submitted for each individual identified as a senior/key person on the proposal. See [Documents Required for Senior Personnel](#), PAPPG [Exhibit II.3](#), and PAPPG [Chapter II.D.2.h](#).
- Senior/key personnel documents:
 - **Biographical Sketch** (Create and download in [SciENCv](#))
 - **Current and Pending (Other) Support** (Create and download in [SciENCv](#))
 - **Collaborators and Other Affiliations** ([Download COA template](#) and edit in Microsoft Excel)
 - **Synergistic Activities** (Upload one-page PDF. This document is not created in SciENCv)
- Synergistic Activities section was removed from the Biographical Sketch. This information must be uploaded as a separate document in Research.gov and Grants.gov. See PAPPG [Chapter II.D.2.h\(iv\)](#)
- Policy-related questions regarding the content of the senior/key personnel documents should be directed to policy@nsf.gov
- Refer to [Supplementary Proposal Submission Timeline](#) guidance page 3

Key Milestone Summary – Senior/Key Personnel Documents

Suggested # of Days Before Deadline	Suggested Date	Milestone or Action
10 business days	Wednesday, July 8, 2026	✓ Prepare Senior/Key Personnel documents (All individuals designated as a senior/key person on the proposal)



CAREER Proposal Submission Timeline: Submission Milestones



Proposers are **strongly encouraged to submit their CAREER proposals well in advance** of the deadline to allow time to correct any problems that may occur in the submission process and to avoid high-traffic delays at the NSF IT Service Desk.



A request for a proposal file update **will automatically be accepted if** submitted prior to the deadline date. A proposal file update can be initiated by individuals with a PI, SPO, or AOR role.



Refer to [Supplementary Proposal Submission Timeline](#) guidance page 3 for additional information and resource links

Key Milestone Summary – Proposal Submission

Suggested # of Days Before Deadline	Suggested Date	Milestone or Action
10 business days	Wednesday, July 8, 2026	✓ Organization completes resolution of any SAM.gov certification issues and confirms SAM registration and UEI are active (Administrator role)
5 business days	Wednesday, July 15, 2026	✓ Submit CAREER proposal through Grants.gov (AOR role)
3 business days	Friday, July 17, 2026	✓ Submit CAREER proposal through Research.gov (AOR role)
0 business days	Wednesday, July 22, 2026 (5:00 p.m. submitting organization's local time)	✓ Proposals are due by 5:00 p.m. submitting organization's local time Proposals submitted in Research.gov after the deadline will not be accepted or will be returned without review unless the submission meets the special exceptions to NSF's deadline date policy per PAPPG Chapter I.F. Proposals submitted in Grants.gov prior to the deadline but received or processed at NSF after the deadline will not be accepted or will be returned without review unless the submission meets the special exceptions to NSF's deadline date policy per PAPPG Chapter I.F.



How Time Zone Is Determined for Proposal Submission



The 5:00 PM submission time is determined by the **submitting organization's time zone**, not the PI's individual working location

PIs can view their organization's time zone by signing into Research.gov

- Select My Profile at the top of the screen
- Select View My Roles
- Choose the organization
- Select Edit Your Contact Info to view Time Zone field

Edit Your Contact Information ✕

Your information for United States College.

NSF account information is located on [My Profile](#).

*** Required**

Your Contact Details

*** Work Phone Number**
(222) 222-2222

*** Work Email**
John.doe@abc.com

Your Degree Information

*** Highest Degree Type**
DrPH - Doctor of Public Health

*** Degree Year**
1989

Your Work Address

*** Country**
United States

*** Time Zone** [How is Time Zone determined?](#)
America/New_York (GMT-5:00)

*** Street Address**
123 Test Street

Street Address (Line 2)

Department Name

*** City**
Alexandria

*** State**
Virginia

*** Postal Code**
22307

Note: A request for a proposal file update will automatically be accepted if submitted prior to the due date. A proposal file update can be initiated by individuals with a PI, SPO, or AOR role.



Updates to Grants.gov Proposal Submissions



Grants.gov Proposal Submission Tips



Initiate Grants.gov submissions at least 5 business days before the deadline

This allows time to resolve compliance errors and resubmit by 5:00 p.m. local submitter's time



If a proposal fails post-checks, it must be corrected and submitted in Research.gov

Some errors cannot be fixed in Grants.gov



Proposals must pass all NSF pre-check and post-check validations

Only then will they be accepted and seen by NSF



Receiving confirmation of a Grants.gov Agency Tracking Number does not confirm NSF acceptance of the proposal



[Grants.gov Proposal Processing Page](#)



NSF Proposal Functionality Limitations in Grants.gov

Unless otherwise specified in an NSF solicitation, proposals to NSF may be submitted via [Grants.gov](https://grants.gov) or [Research.gov](https://research.gov)

Proposers should review the solicitation carefully, as some submissions are **not supported in Grants.gov**

Letters of intent

Planning proposals

Preliminary proposals

Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) proposals

Postdoctoral fellowship proposals with reference letter requirements

Separately submitted collaborative proposals from multiple organizations

Proposals may start in Grants.gov, but **must be completed in Research.gov** due to the following

NEW: Data Management & Sharing Plan effective April 27, 2026

Proposals w/ project data forms for the Directorate for STEM Education (EDU)

Postdoctoral fellowship proposals without reference letter requirements

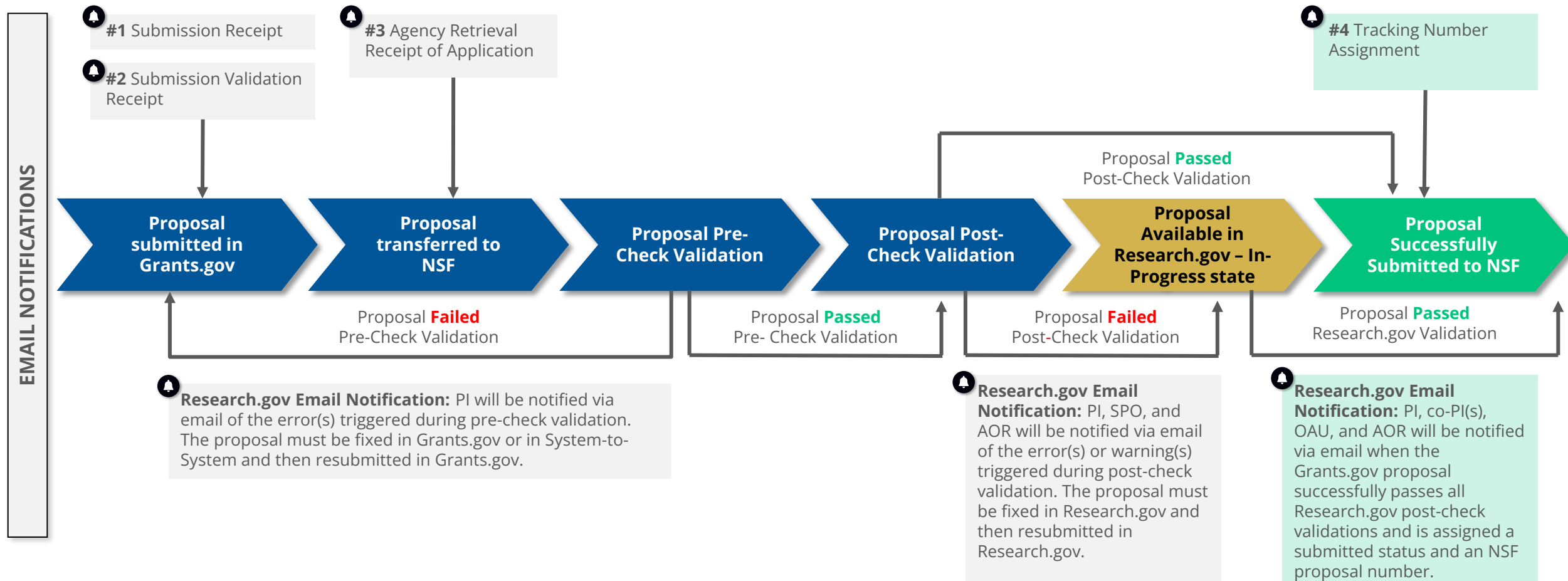
Grant Opportunities for Academic Liaison with Industry (GOALI) proposals

Proposals with subawards

Proposals with budgets of six years or more



Grants.gov Proposal Processing in Research.gov



Grants.gov Maintenance Calendar

How Proposers Check Submitted Proposal Status in Research.gov



How Proposers Check Submitted Proposal Status in Research.gov

1

Within 24 hours of proposal submission in Research.gov (including proposals submitted via Grants.gov and processed in Research.gov), the proposal will be listed on the Research.gov Proposal Status page

2

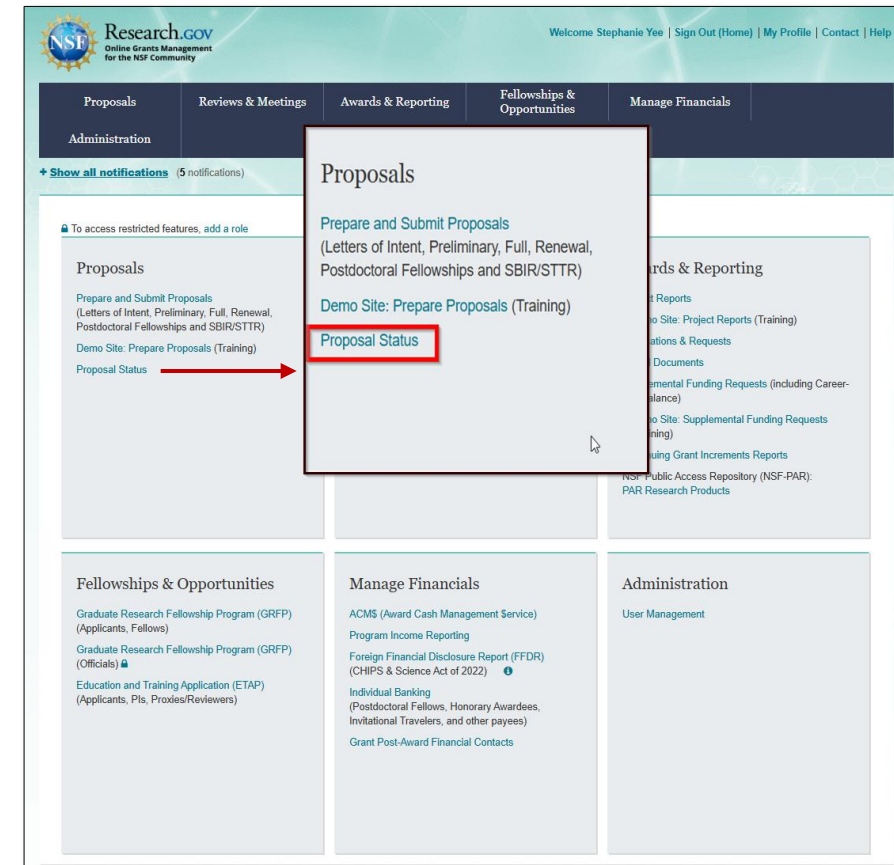
Proposers can access the Proposal Status page using the Proposal Status link under Proposals on the Research.gov homepage after signing in

3

If proposers do not see a submitted proposal listed on the Proposal Status page after 24 hours, the proposer should submit a request at <https://now.nsf.gov/research> for assistance. The NSF IT Service Desk is available by phone from 7:00 AM to 9:00 PM ET Monday - Friday except federal holidays or email to rgov@nsf.gov

4

In addition, **proposal reviews** and if applicable, the **panel summary**, **context statement**, and **site visit report** will be available on the Proposal Status page using the Proposal Status link



IT Service Desk Reminders & System Maintenance Outages



IT Service Desk Reminders



NSF IT Service Desk

For IT system-related and technical questions, please contact the NSF IT Service Desk

- ▶ **Submit** a request at <https://now.nsf.gov/research>
- ▶ **Email** the NSF IT Service Desk at rgov@nsf.gov

Hours: 7:00 AM – 9:00 PM ET, Monday through Friday (except federal holidays)



NIH Service Desk

For [SciENCv](#) technical questions related to Biographical Sketch and Current and Pending (Other) Support documents, please contact the National Institutes of Health (NIH) Help Desk

- ▶ **Email** the NIH Help Desk at NLMSciencv@mail.nih.gov
- ▶ **Create** a ticket <https://support.nlm.nih.gov/support/create-case/>

Hours: 7:30 AM – 5:30 PM ET, Monday through Friday (except federal holidays)
The NIH Help Desk cannot be reached by telephone



Program Specific Questions

For program-specific questions, please contact the Program Officer of the program to which you are interested in applying.

- ▶ CAREER contacts are listed at <https://www.nsf.gov/crssprgm/career/contacts.jsp>
- ▶ If you need help with programs, please contact the CAREER Coordinating Committee at nsf-ccc@nsf.gov



Keep Track of Your Tickets

Keep track of your NSF IT Service Desk ticket number and save all emails to/from the NSF IT Service Desk about your issue

- ▶ If you email the NSF IT Service Desk, **it could take more than one business day** for a ticket number depending on NSF IT Service Desk volume
- ▶ Some issues do not have quick turnaround times to resolve. **Do not wait until the July 22 deadline** to request NSF account reconciliation



Some issues do not have quick turnaround times to resolve. **Please do not wait until the July 22nd** deadline to request NSF account reconciliation



CAREER NSF IT Service Desk Tips



When communicating with ITSD, inform them you are applying for CAREER due July 22, 2026

This gives service desk attendants context for the time needed to resolve your ticket



Provide FULL screenshots or screen recordings of any web pages before and after the error

Furnishing ITSD with as much relevant information as possible will help streamline the ticket resolution process.



Keep track of your NSF IT Service Desk ticket number and save all emails to/from the NSF IT Service Desk about your issue

If you email the NSF IT Service Desk, it could take more than one business day for a ticket number depending on if you emailed outside of business hours or NSF IT Service Desk volume



Keep in mind July is NSF's busiest proposal month – meaning there will be a higher volume of proposals and longer turnaround times.

Please do not wait until the July 22 deadline to request NSF account reconciliation



[Grants.gov Proposal Processing Page](#)

System Maintenance Outages

NSF performs regular system maintenance over the weekends which **may** impact services

Typical maintenance outage window is Friday night to Saturday morning
Please review the advisories at the top of on the [Research.gov](https://www.research.gov) homepage prior to the weekend for outage hours and details

Maintenance will occur the weekend before the July 22nd deadline—*plan accordingly!*

Maintenance on the night of Friday, July 17 with Research.gov outages expected until the morning (typically 8:00 a.m.) of Saturday, July 18
Sometimes the system outage windows must be extended due to unforeseen circumstances

Key Milestone Summary – *Proposal Submission*

Suggested # of Days Before Deadline	Suggested Date	Milestone or Action
10 business days	Wednesday, July 8, 2026	✓ Organization completes resolution of any SAM.gov certification issues and confirms SAM registration and UEI are active
	(Research.gov Maintenance Outage Window: July 10 p.m. – July 11 8 a.m. (check posted advisory for specific outage window))	
5 business days	Wednesday, July 15, 2026	✓ Submit CAREER proposal through Grants.gov
3 business days	Friday, July 17, 2026	✓ Submit CAREER proposal through Research.gov
	(Research.gov Maintenance Outage Window: July 17 p.m. – July 18 a.m. (check posted advisory for specific outage window))	
0 business days	Wednesday, July 22, 2026 (5:00 p.m. submitting organization's local time)	✓ Proposals are due by 5:00 p.m. submitting organization's local time. Proposals submitted after the deadline will not be accepted or will be returned without review.

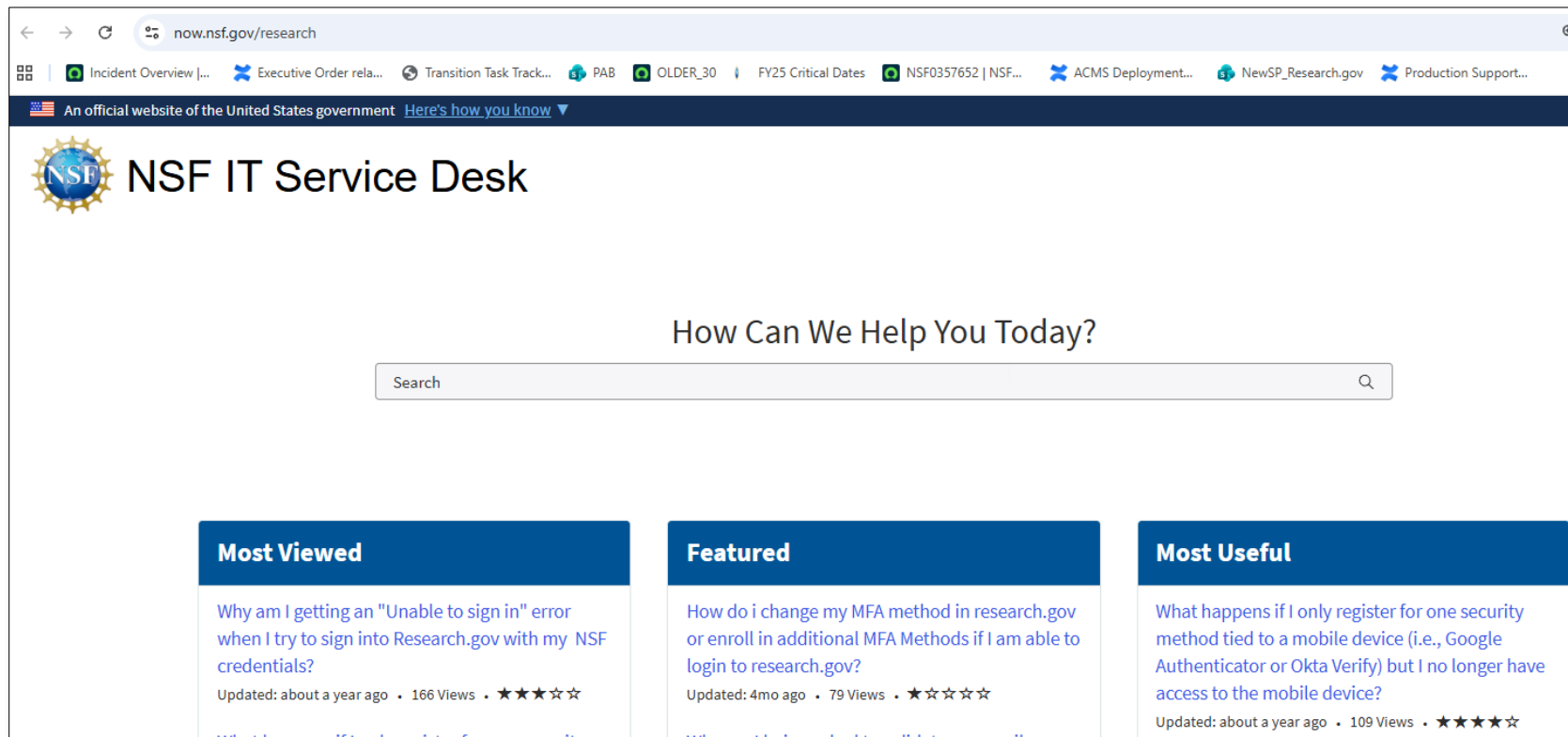


Research.gov Proposal Resources



Research.gov Help and Training Resources

NEW Search our FAQs: <https://now.nsf.gov/research>



Information Resources

Join our NSF **System Updates listserv** to receive the latest Research.gov system enhancement information news! Sign up by sending a blank email to:

system_updates-subscribe-request@listserv.nsf.gov



Automated Compliance Checking of NSF Proposals page



Research.gov About Account Management page



Research.gov About Proposal Preparation and Submission page



Research.gov Proposal Preparation Demo Site *(You will be prompted to sign in to Research.gov if you are not already signed in.)*



Research.gov Supplemental Funding Request Demo Site *(You will be prompted to sign in to Research.gov if you are not already signed in.)*



Resources for LaTeX Users:
<https://github.com/nsf-open/nsf-proposal-latex-samples>



NSF PAPPG Supplement 1



NSF PAPPG Supplement 2



Data Management and Sharing Plan (DMSP) Instructions



NSF Gold Standard Science Implementation Plan



SciENCv Training Resources

- 1** [NSF Biographical Sketch video tutorial](#)
- 2** [NSF Current and Pending \(Other\) Support video tutorial](#)
- 3** [SciENCv Help Manual with NSF-specific sections](#)
(includes screenshots and step-by-step instructions)
- 4** [Using SciENCv Frequently Asked Questions](#)



Thank you
for your participation today!

