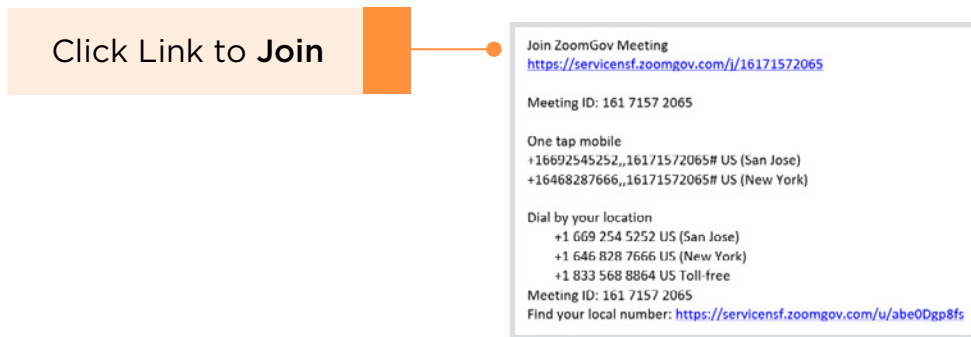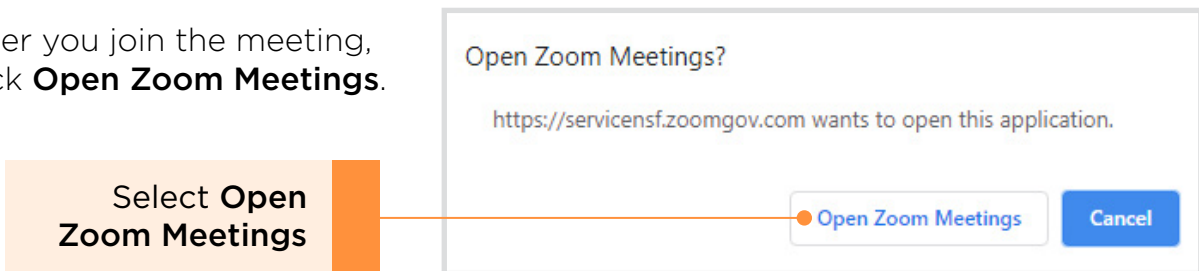# HOW TO JOIN
A ZOOM MEETING | PANELIST

FOLLOW THE INSTRUCTIONS BELOW TO JOIN A ZOOM MEETING.

1 Click on the link provided in your email invitation.

You will be prompted to download and run the **Zoom Meeting Application** the first time. Once installed, the Zoom app will launch automatically when you click links to Zoom meetings.
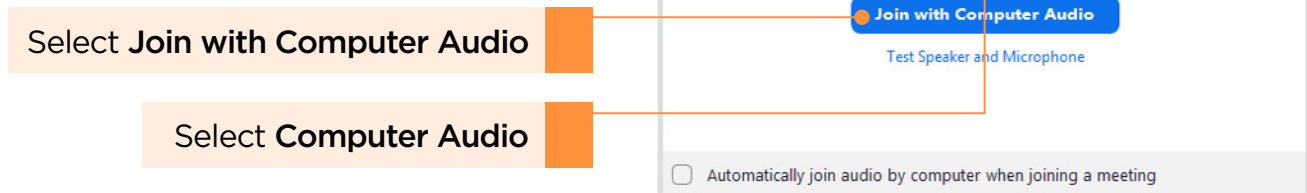
Click Link to Join

Join ZoomGov Meeting
https://servicensf.zoomgov.com/j/16171572065

Meeting ID: 161 7157 2065

One tap mobile
+16692545252,,16171572065# US (San Jose)
+16468287666,,16171572065# US (New York)

Dial by your location
    +1 669 254 5252 US (San Jose)
    +1 646 828 7666 US (New York)
    +1 833 568 8864 US Toll-free
Meeting ID: 161 7157 2065
Find your local number: https://servicensf.zoomgov.com/u/abe0Dgp8fs

After you join the meeting, click **Open Zoom Meetings**.

Select Open Zoom Meetings

Open Zoom Meetings?

https://servicensf.zoomgov.com wants to open this application.

Open Zoom Meetings   Cancel

2 A window will pop up. If the host hasn't started the meeting yet, the window will indicate "Please wait for the host to start this meeting." When the host starts the meeting, you will automatically be joined with your audio and video.
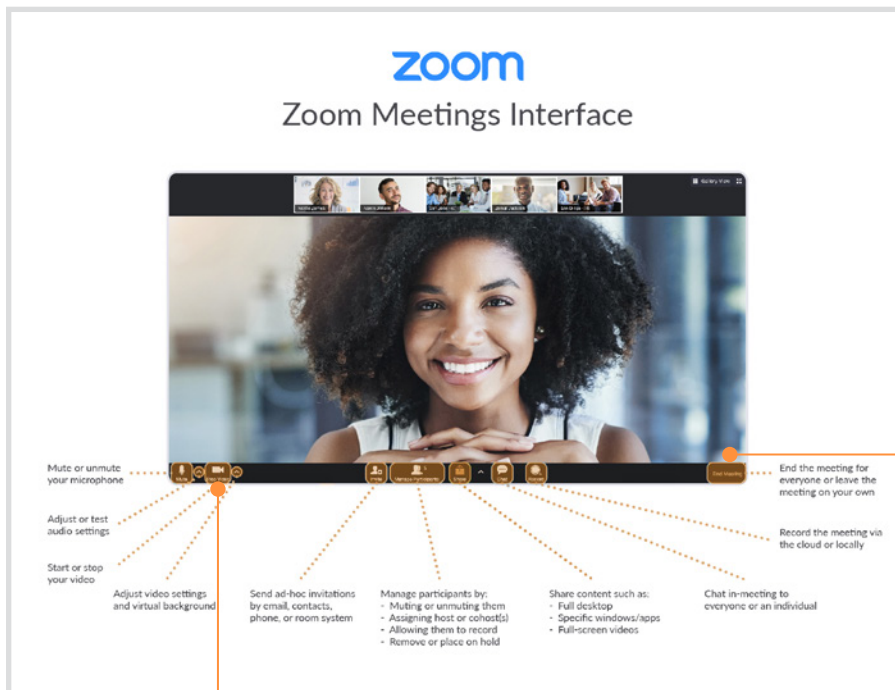
3 To connect to audio, select either Phone Call, Computer Audio, or Call Me. Select **Computer Audio** and then click **Join with Computer Audio**.

Select Join with Computer Audio

Select Computer Audio

Choose ONE of the audio conference options

Phone Call   Computer Audio   Call Me

Join with Computer Audio

Test Speaker and Microphone
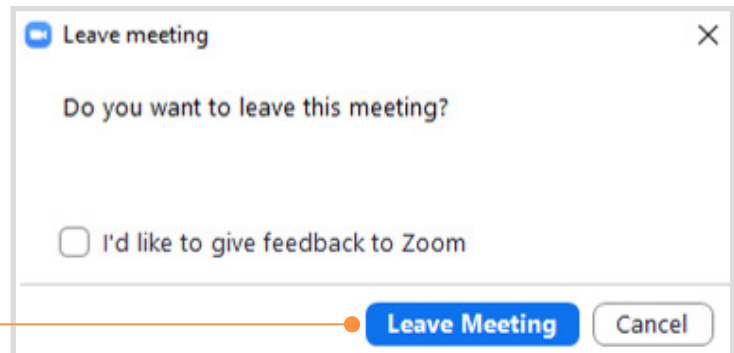
☐ Automatically join audio by computer when joining a meeting

4 To turn your camera on or off, click the video camera icon in the lower left corner of your screen to **Start** or **Stop** Video.

zoom
Zoom Meetings Interface

Select **End Meeting**

Select **Start** or **Stop Video**

5 To leave the meeting, click **Leave Meeting** in the lower right hand corner of your screen.

Select **Leave Meeting**