
Appointment Letter

Dear Dr. [REDACTED]:

We invite you to join the [REDACTED] CoC University [REDACTED]! On behalf of the University, I would like to cordially invite you to work at the University. The specific position and benefits are as follows:

1. You will be appointed as a tenured professor in the Department of [REDACTED] [REDACTED]. The appointment period will start from [REDACTED], 2017 and end when the retirement age regulated by the University is reached (currently 65 years old);
2. Your initial pre-tax salary is [REDACTED];
3. In accordance with the policies and arrangements of the [REDACTED] government, the [REDACTED] government, and the country, the University will provide you with a research fund of [REDACTED]. The University will also provide assistance for you to apply for the research startup fund of [REDACTED] provided by the government;
4. In addition, the University will also provide you with a professor-level housing property during your employment with the University. The location will depend on the housing property conditions of the University, and the rent will be paid at the preferential price. The water and electricity fees will be at your own expense;
5. In accordance with the relevant regulations of high-level talents and overseas high-level talents of the [REDACTED] municipal government, the University will assist you in applying for the corresponding talent plan. If you are successfully selected, you will be rewarded a subsidy of [REDACTED] which will be paid over a period of five years;
6. During the term of employment, you must undertake the teaching tasks and other service tasks prescribed by the University, the school, and the department, including working as a college instructor.

The University hopes that you can be on board and start working by [REDACTED] 2017. If you would prefer to start working from another date, please let us know. The airline ticket of your first trip to the University will be borne by the University. Please keep the relevant receipts.

You must promise to work at the University full-time, and you must not take on any paid work outside the campus without the approval of the University.

If you accept this position, please complete the receipt portion of this letter of invitation and return it to us as soon as possible by [REDACTED] 2017. No matter what your decision is, please inform us via email.

Thank you again for your interest in our university, and we look forward to your work with the University.

President: [Signature: [REDACTED]]

[REDACTED], 2016

To [REDACTED] CoC University :

1. I accept this employment invitation.
2. My expected date to report and start working is:

Signature:

Name (print):

[REDACTED]