

# Future of Work at the Human-Technology Frontier: Core Research (FW-HTF)

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## PROGRAM SOLICITATION NSF 23-543

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### REPLACES DOCUMENT(S): NSF 22-533

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National Science Foundation

**Full Proposal Deadline(s)** (due by 5 p.m. submitter's local time):

March 30, 2023

## IMPORTANT INFORMATION AND REVISION NOTES

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The Future of Work at the Human-Technology Frontier (FW-HTF) program solicitation has been revised for the FY 2023 competition. Prospective Principal Investigators are encouraged to read the solicitation carefully. Among the changes are the following:

- The "Research" category (FW-HTF-R) now consists of "Research Medium" proposals (FW-HTF-RM) and "Research Large" proposals (FW-HTF-RL). FW-HTF-RM proposals have budgets up to \$1M, and FW-HTF-RL proposals have budgets above \$1M up to \$2M. All FW-HTF-R proposals may have duration up to four years.
- The FW-HTF program no longer accepts proposals in the "Project Development" (FW-HTF-P) category. Please submit proposals with focused objectives and limited resource requirements -- such as were previously provided by the FW-HTF-P category -- to the FW-HTF-RM category.
- The FW-HTF program no longer accepts proposals in the "Transition-to-Scale" (FW-HTF-T) category. Please submit new proposals exploring fundamental research questions of scaling to the FW-HTF-RM or FW-HTF-RL category.
- Dear Colleague Letter (DCL) [NSF 23-047](#) describes a supplemental funding opportunity to support research extensions to current FW-HTF-R awards that have the potential to increase the societal benefits of the research outcomes, including extensions that consider research questions of scaling. Please consult [NSF 23-047](#) for details.
- The previous version of this solicitation required that individuals could be listed as PI, co-PI, senior personnel, or consultants on only one proposal submitted to this solicitation. Individuals may now appear as senior personnel or consultants, but not as PI or co-PI, on multiple proposals submitted to this solicitation.

Any proposal submitted in response to this solicitation should be submitted in accordance with the *NSF Proposal & Award Policies & Procedures Guide* (PAPPG) that is in effect for the relevant due date to which the proposal is being submitted. The NSF PAPPG is regularly revised and it is the responsibility of the proposer to ensure that the proposal meets the requirements specified in this solicitation and the applicable version of the PAPPG. Submitting a proposal prior to a specified deadline does not negate this requirement.

## SUMMARY OF PROGRAM REQUIREMENTS

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### General Information

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**Program Title:**

Future of Work at the Human-Technology Frontier: Core Research (FW-HTF)

**Synopsis of Program:**

In 2016, the National Science Foundation (NSF) unveiled a set of "Big Ideas," 10 bold, long-term research and process ideas that identify areas for future investment at the frontiers of science and engineering (see [https://www.nsf.gov/news/special\\_reports/big\\_ideas/index.jsp](https://www.nsf.gov/news/special_reports/big_ideas/index.jsp)). The Big Ideas represent unique opportunities to position our Nation at the cutting edge of global science and engineering leadership by bringing together diverse disciplinary perspectives to support convergence research. As such, when responding to this solicitation, even though proposals must be submitted to the Directorate for Engineering (ENG) Office of Emerging Frontiers and Multidisciplinary Activities (ENG/EFMA), once received, the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

The overarching vision of this program is to support multi-disciplinary research to sustain economic competitiveness, to promote worker well-being, lifelong and pervasive learning, and quality of life, and to illuminate the emerging social and economic context and drivers of

innovations that are shaping the future of jobs and work.

For the purposes of this solicitation, work is defined as mental or physical activity to achieve income, profit, or other tangible benefits. A proposal for a research grant in this program must focus on advancing fundamental understanding of future work and work outcomes for workers and society.

The specific objectives of the Future of Work at the Human-Technology Frontier program are to (1) facilitate inter-disciplinary or convergent research that employs the joint perspectives, methods, and knowledge of behavioral science, computer science, economics, engineering, learning sciences, research on adult learning and workforce training, and the social sciences; (2) develop deeper understandings of how human needs can be met and values respected in regard to how new technologies, conditions, and work experiences are changing; (3) support deeper understanding of the societal infrastructure that accompanies and leads to new work technologies and new approaches to work and jobs, and that prepares people for the future world of work; (4) encourage the development of a research community dedicated to designing intelligent technologies and work organization and modes inspired by their positive impact on individual workers, the work at hand, the way workers learn and adapt to technological change, creative and inclusive workplaces (including remote locations, homes, classrooms, or virtual spaces), and benefits for social, economic, educational, and environmental systems at different scales; (5) promote deeper basic understanding of the interdependent human-technology partnership to advance societal needs by advancing design of intelligent technologies that operate in harmony with human workers, including consideration of how adults learn the new skills needed to interact with these technologies in the workplace, and by enabling broad and diverse workforce participation, including improving accessibility for those challenged by physical, learning or cognitive impairment and other visible and invisible disabilities; and (6) understand, anticipate, and explore ways of mitigating potential risks including inequity arising from future work at the human-technology frontier.

Proposals to this program should describe inter-disciplinary or convergent research that addresses technological, human, and societal dimensions of future work. Technological innovations should be integrated with advances in cognitive and behavioral sciences, computer science, economic science, engineering, learning sciences, education, research on adult learning and workforce training, and the social sciences. Proposals that address the impact of large-scale disruptions such as the Covid-19 pandemic on the future of jobs and work are also of interest. Submissions are encouraged from institutions in EPSCOR jurisdictions (<https://beta.nsf.gov/funding/initiatives/epscor/state-websites>) and emerging research institutions, as defined in the CHIPS & Science Act, Section 10002(5) (42 USC 18901(5)).

#### **Cognizant Program Officer(s):**

*Please note that the following information is current at the time of publishing. See program website for any updates to the points of contact.*

- Jordan M. Berg, ENG/CMMI, telephone: (703) 292-5365, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- David Corman, CISE/CNS, telephone: (703) 292-8754, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Dan Cosley, CISE/IIS, telephone: (703) 292-8832, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Martha James, EDU/HRD, telephone: (703) 292-7772, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Julie I. Johnson, EDU/DRL, telephone: (703) 292-8624, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Sara Kiesler, SBE/SES, telephone: (703) 292-8643, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Songqi Liu, SBE/SES, telephone: (703) 292-8950, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Daniel McAdams, ENG/CMMI, telephone: (703) 292-4654, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Alexandra Medina-Borja, EDU/DUE, telephone: (703) 292-7557, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Linda Molnar, TIP/ITE, telephone: (703) 292-8316, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Debora Rodrigues, TIP/TI, telephone: (703) 292-4767, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Betty K. Tuller, SBE/SES, telephone: (703) 292-7238, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)

#### **Applicable Catalog of Federal Domestic Assistance (CFDA) Number(s):**

- 47.041 --- Engineering
- 47.049 --- Mathematical and Physical Sciences
- 47.050 --- Geosciences
- 47.070 --- Computer and Information Science and Engineering
- 47.074 --- Biological Sciences
- 47.075 --- Social Behavioral and Economic Sciences
- 47.076 --- STEM Education
- 47.079 --- Office of International Science and Engineering
- 47.083 --- Office of Integrative Activities (OIA)
- 47.084 --- NSF Technology, Innovation and Partnerships

## **Award Information**

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**Anticipated Type of Award:** Standard Grant

**Estimated Number of Awards:** 25

Up to 25 Research Awards. The number of awards is dependent upon the proposals received and the degree to which proposals meet the solicitation goals and NSF merit review criteria.

**Anticipated Funding Amount:** \$30,000,000

FW-HTF Research Grants (FW-HTF-R) may be requested in the following two budget categories:

- Medium (FW-HTF-RM) projects with a total budget not to exceed \$1,000,000 for a period of up to 4 years.
- Large (FW-HTF-RL) projects with a total budget greater than \$1,000,000 and not to exceed \$2,000,000 for a period of up to 4 years.

The FW-HTF program accepts projects that span a wide range of budget sizes. The Project Description should explain why the level of resources requested (e.g., personnel, travel, equipment) is needed to achieve the desired project impacts and how the budget is appropriate to the scope of work.

Estimated program budget, number of awards, and average award size/duration are subject to the availability of funds and quality of proposals received.

## Eligibility Information

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### Who May Submit Proposals:

Proposals may only be submitted by the following:

- Institutions of Higher Education (IHEs) - Two- and four-year IHEs (including community colleges) accredited in, and having a campus located in the US, acting on behalf of their faculty members. Special Instructions for International Branch Campuses of US IHEs: If the proposal includes funding to be provided to an international branch campus of a US institution of higher education (including through use of subawards and consultant arrangements), the proposer must explain the benefit(s) to the project of performance at the international branch campus, and justify why the project activities cannot be performed at the US campus.
- Non-profit, non-academic organizations: Independent museums, observatories, research labs, professional societies and similar organizations in the U.S. associated with educational or research activities.

### Who May Serve as PI:

PIs must hold appointments at U.S.-based campuses/offices of eligible organizations (IHEs or Non-profit, non-academic organizations). There are no restrictions, beyond the eligibility outlined in the PAPPG Chapter I.E, on who may serve as co-PIs, Senior Personnel or Consultant (see Categories of Proposers in PAPPG Chapter I.E).

### Limit on Number of Proposals per Organization:

There are no restrictions or limits.

### Limit on Number of Proposals per PI or co-PI: 1

An individual may appear as PI or co-PI on only one proposal submitted in response to this solicitation, totaled across all FW-HTF proposal categories. This eligibility constraint will be strictly enforced. In the event an individual exceeds this limit, the first proposal received prior to the deadline will be accepted and the remainder will be returned without review. This limitation includes proposals submitted by a lead organization, collaborative non-lead proposals, and any subawards or contracts included as part of a collaborative proposal involving multiple institutions. No exceptions will be made.

## Proposal Preparation and Submission Instructions

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### A. Proposal Preparation Instructions

- **Letters of Intent:** Not required
- **Preliminary Proposal Submission:** Not required
- **Full Proposals:**
  - Full Proposals submitted via Research.gov: *NSF Proposal and Award Policies and Procedures Guide* (PAPPG) guidelines apply. The complete text of the PAPPG is available electronically on the NSF website at: [https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=pappg](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg).
  - Full Proposals submitted via Grants.gov: *NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov* guidelines apply (Note: The *NSF Grants.gov Application Guide* is available on the Grants.gov website and on the NSF website at: [https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=grantsgovguide](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=grantsgovguide)).

### B. Budgetary Information

- **Cost Sharing Requirements:**

Inclusion of voluntary committed cost sharing is prohibited.
- **Indirect Cost (F&A) Limitations:**

Not Applicable
- **Other Budgetary Limitations:**

Not Applicable

### C. Due Dates

- **Full Proposal Deadline(s)** (due by 5 p.m. submitter's local time):

March 30, 2023

## Proposal Review Information Criteria

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### Merit Review Criteria:

National Science Board approved criteria apply.

## Award Administration Information

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**Award Conditions:**

Additional award conditions apply. Please see the full text of this solicitation for further information.

**Reporting Requirements:**

Standard NSF reporting requirements apply.

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**I. INTRODUCTION**

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The landscape of jobs and work is changing at unprecedented speed, enabled by advances in computer science and engineering, advances in the learning and social sciences, and new conceptions of work and workplaces. This scientific and technological revolution presents a historical opportunity to the Nation and its people for the creation of new industries and occupations, enhanced productivity and quality of work life, and potential for more people to participate in the workforce, ultimately yielding sustained innovation and global leadership. But, as history teaches, such changes also come with risks. Some risks are immediate, such as jobs lost to automation or demand for skills not met by current educational pathways. Other equally important risks may include new threats to security and privacy, algorithmic biases that create inequitable work practices or inadequate legal protections, over-dependence on technology leading to erosion of human knowledge or skill, inadequate workplace policies and practices, and undesirable impact on the built or natural environment.

The Future of Work at the Human-Technology Frontier (FW-HTF) program is one mechanism by which NSF is responding to the challenges and opportunities for the future of jobs and work. The overarching vision of this program is to support multi-disciplinary research to sustain economic competitiveness, to promote worker well-being, lifelong and pervasive learning, and quality of life, and to illuminate the emerging social and economic context and drivers of innovations that are shaping the future of jobs and work.

The specific objectives of the Future of Work at the Human-Technology Frontier program are to (1) facilitate inter-disciplinary or convergent research that employs the joint perspectives, methods, and knowledge of behavioral science, computer science, economics, engineering, learning sciences, research on adult learning and workforce training, and the social sciences; (2) develop deeper understandings of how human needs can be met and values respected in regard to how new technologies, conditions, and work experiences are changing; (3) support deeper understanding of the societal infrastructure that accompanies and leads to new technologies and new approaches to work and jobs, and that prepares people for the future world of work; (4) encourage the development of a research community dedicated to designing intelligent technologies and work organization and modes inspired by their positive impact on individual workers, the work at hand, the way workers learn and adapt to technological change, creative and inclusive workplaces (including remote locations, homes, classrooms, or virtual spaces), and benefits for social, economic, educational, and environmental systems at different scales; (5) promote deeper basic understanding of the interdependent human-technology partnership to advance societal needs by advancing design of intelligent work technologies that operate in harmony with human workers, including consideration of how adults learn the new skills needed to interact with these technologies in the workplace, and by enabling broad and diverse workforce participation, including improving accessibility for those challenged by physical, learning or cognitive impairment and other visible and invisible disabilities; and (6) understand, anticipate, and explore ways of mitigating potential risks including inequity arising from future work at the human-technology frontier.

Ultimately, this research will advance understanding of how technology and people interact, distribute tasks, cooperate, and complement each other in different specific work contexts of significant societal importance. It will advance the knowledge base to advance worker education and training, and formal and informal learning, to enable all potential adult workers to adapt to changing work environments. It will advance our understanding of the links between the future of work at the human-technology frontier and the surrounding society, including the intended potential of new technologies and the unintended consequences for workers and the well-being of society. Proposals that address the impact of large-scale disruptions such as the Covid-19 pandemic on the future of jobs and work are also of interest. Submissions are encouraged from institutions in EPSCOR jurisdictions (<https://beta.nsf.gov/funding/initiatives/epscor/state-websites>) and emerging research institutions, as defined in the CHIPS & Science Act, Section 10002(5) (42 USC 18901(5)).

## II. PROGRAM DESCRIPTION

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### A. Overview

For the purposes of this solicitation, work is defined as mental or physical activity to achieve income, profit, or other tangible benefit. A proposal for a research grant in this program must focus on advancing fundamental understanding of future work and work outcomes for workers and society.

Proposals must clearly define the work and work context addressed by the research. Technological innovations should be integrated with advances in the learning sciences, research on adult learning and workforce training, and social, behavioral, and economic science perspectives. Potential results should contribute to fundamental advances in optimizing the human-technology team, the science and technology of future workforce development and education, work environments, and positive work outcomes for workers and society at large. Proposals are encouraged that are oriented toward the future of work at the human-technology frontier or that examine dramatic changes in the utilization of technologies. Proposals may either consider novel technologies or address how technological use is changing, within the context of work.

A proposal for a research grant in this program must focus on advancing fundamental understanding of future work, and potential improvements to work and task design, workplaces, workforce preparation, or work outcomes for human workers and society. It must be inter-disciplinary or convergent research that addresses the human and societal dimensions as well as the technological innovation and the potential impact on future work. In doing so, the research should make significant contributions to both intellectual merit and broader impact. Achieving this goal requires integration and convergence of disciplines across cognitive and behavioral science, computer science, economic science, engineering, education, learning sciences, research on adult learning and workforce training, and the social sciences. A convergent perspective is essential to understand and shape long-term social and economic drivers, so that advanced technology will strengthen the social fabric. A convergent perspective also provides insights into worker education and re-skilling, so that the benefits of emerging technology can be conferred upon both current and future workers.

Projects must address a well-defined form of work or workplace domain with the purpose of creating new or improved partnerships of technology and human workers. Research questions must intentionally target the future of work with a conceptualization of future work at the human-technology frontier that is embedded in its social and economic context. That context includes the immediate workplace environment and community, as well as the larger ethical, societal, and environmental context. The research should acknowledge not just the conceptual and operational challenges of future worker-technology teamwork, but also the potential unintended consequences of new kinds of work and environments at the human-technology frontier. In doing so, the proposed convergent research should contribute not just to broader impact but significantly to the intellectual merit of the research, that is, to better understanding of the fundamental processes and science of work, workplaces, and workforce development, including, for example, understanding how adults learn new skills or adapt skills to new contexts, or how jobs and work fit within society as a whole.

Projects are welcome that advance a convergent research approach anchored in any primary disciplines, with project leadership representative of project intellectual priorities. Proposal personnel should reflect this diversity of perspectives, including PIs, co-PIs, or other senior personnel with expertise representative of the required range of disciplines and domains. The participation of disciplinary experts and their integration with the project should be appropriate to the research questions. Such integration and impact may require extra effort in leadership, regular communication, and cross-training. Proposals in which one discipline or set of skills is mainly in service of the others are not appropriate.

Proposal narratives may describe meaningful research questions in three areas, referred to below as *future workers*, *future technology*, and *future work*. Preference will be given to convergent proposals that show clear intellectual merit in all three areas. To facilitate the evaluation of these elements, it is strongly recommended that proposals address each one in separate and clearly labeled subsections of the Project Description, which should also describe the synergistic interactions between these research elements.

For the purposes of this solicitation, the terms have the following interpretations:

*Future Work* refers to advances in the fundamental understanding of educational, organizational, societal, or economic factors, considering both benefits and risks. Relevant domains include, but are not limited to, the following: economic incentives or competitiveness; job and work design; workplace-based learning; individual, community, and national wellbeing; equity and inclusiveness.

*Future Workers* refers to advances in the fundamental understanding of individual workers, work teams, workplaces, and work organizations in the context of future work and future technology. Relevant topics of interest include, but are not limited to, individual and group behavior; organizational psychology; learning, education and training of adult workers (including assessment of skills and knowledge); creativity and innovation; human factors and ergonomics; health and safety.

*Future Technology* refers to advances in science and engineering with the potential to revolutionize existing industries and occupations, and to facilitate future human-technology work partnerships. Any potentially disruptive technology or innovative use of existing technologies is of interest, but must be understood in the context of future jobs, work, and workers.

The FW-HTF program recognizes the critical role that lifelong learning, adult learning, and training will play in the future of jobs and work. The program welcomes innovative research projects addressing fundamental advances in the science of learning in work contexts, and exploration of new modalities of adult learning and training. Partnerships between educational institutions and employers for the purpose of testing research hypotheses in the work environment or getting feedback on research directions are encouraged. The Intellectual Merit of these elements should be clearly described in the Project Description.

Questions about the suitability of specific projects may be addressed to a FW-HTF Program Director. Prospective PIs are encouraged to discuss potential proposal ideas with a FW-HTF Program Director before submission.

### B. Components

**In addition to the sections required by the PAPPG, the Project Description must include the following separate sections, clearly labeled with the headings used below:**

#### *Work Context*

A "Work Context" section must be included that clearly identifies and defines the future work domain, workers, and workplaces that are the focus of the research, and the scope and scale of work, employment, and/or self-employment outcomes and benefits envisioned. This section must also identify any partnerships with industry or stakeholders. When the work to be investigated has community welfare as its goal, the community must be described in this section.

For clarity, the "Work Context" section must specify the occupational context and occupation of interest, as identified by the US Department of Labor's Occupational Information Network (O\*NET; e.g., "29-1051.00-- Pharmacists"). O\*NET OnLine (<https://www.onetonline.org/>) offers an "Occupation Search" feature that will match search terms to O\*NET occupations. The full O\*NET occupation taxonomy can be accessed from <https://www.onetcenter.org/taxonomy.html>. In cases where an exact match is not available, the closest occupation(s) or industries should be referenced. This choice may be explained in the "Work Context" section.

#### *Integrative Research*

Researchers from diverse fields are expected to work interdependently, creating shared visions, models, methods, and discoveries. The "Integrative Research" section must describe how knowledge, techniques, and expertise from multiple fields and sectors will create new and expanded frameworks for addressing the research goals (see [Convergence Research at NSF](#)). This section of the proposal should describe the intellectual and methodological symbiosis within the multidisciplinary team, and how the team will collaborate to illuminate the technological, human, and larger societal dimensions of the future of work and the implications of deploying pervasive, intelligent, and autonomous systems at the human-technology frontier. The "Integrative Research" section must identify how expertise of different members of the team will enable cross-discipline and cross-sector integration within the team, and describe how the research will be integrated over the course of the project. This section is not a duplication of the required Management and Coordination Plan, which should describe the project timeline, team activities, and supervisory and coordination mechanisms for the project.

#### *Methods, Measures, and Metrics*

The project may employ any of a number of systematic research methods: qualitative and quantitative methods, public participation in data collection, periodic and/or longitudinal analyses, lab or field experiments, machine learning approaches, etc. The proposal must include a "Methods, Measures, and Metrics" section that describes how the research team defines progress and how it will be measured, including how insights, models, and outcomes will be assessed and validated to achieve rigor and robustness.

#### *Access and Inclusion*

Access and Inclusion in the workplace of the future are high priority goals of this program. All proposals must therefore include an "Access and Inclusion" section that describes how the proposed research questions and outcomes will address inclusion and equity in the workplace of the future. Depending on the project, this section might address deeper understanding of issues leading to unequal impacts on future work, methods for mitigation of inequity, and/or designs of learning approaches, work structures, and technologies that support access and inclusion.

### **C. Proposal Budget and Scope**

FW-HTF Research Grants support two budget categories:

Medium (FW-HTF-RM) projects will provide support for a period of up to 4 years, with a total budget not to exceed \$1,000,000 for a period of up to 4 years.

Large (FW-HTF-RL) projects will provide support for a period of up to 4 years, with a total budget greater than \$1,000,000 and not to exceed \$2,000,000.

The FW-HTF program accepts projects that span a wide range of budget sizes. The Project Description should explain why the level of resources requested (e.g., personnel, travel, equipment) is needed to achieve the desired project impacts and how the budget is appropriate to the scope of work.

All proposals must advance fundamental understanding of the human-technology partnership in the context of future work, describing potential improvements to work, workplaces, workforce preparation, and work outcomes for workers and society. The different budget sizes reflect a range of project, team size and research scope.

These research proposals should incorporate knowledge, techniques, and expertise from multiple fields and sectors to create new and expanded frameworks for addressing the research goals. The proposal should describe the symbiosis within the multidisciplinary team, including stakeholders in the work context, and how the team will collaborate to illuminate the technological, human, and larger societal dimensions of the future of work and the implications of deploying pervasive, intelligent, and autonomous systems at the human-technology frontier.

### **D. Principal Investigator Meetings**

In order to accelerate the rate of dissemination of ideas among researchers, to build an intellectual research core to address FW-HTF challenges, and to enable enhanced research collaborations, the FW-HTF program plans to host principal investigator (PI/co-PI) meetings every year with participation from all funded projects and other representatives from academia, industry, government, and community organizations. PIs must participate in these PI/co-PI meetings throughout the duration of the award. This requirement applies to all categories of awards. For multi-institution projects, investigators from each collaborating institution are expected to participate. A substitute project representative may be designated to attend a PI/co-PI meeting, but only with prior approval from an NSF program manager. As noted in "Budget Preparation Instructions," budgets for all projects must include funding for one or more designated FW-HTF project representatives (PI/co-PI/senior personnel or NSF-approved replacement) to attend each FW-HTF PI/co-PI meeting during the proposed lifetime of the award.

## **III. AWARD INFORMATION**

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**Anticipated Type of Award:** Standard Grant

**Estimated Number of Awards:**

Up to 25 Research Awards.

The FW-HTF program accepts projects that span a wide range of budget sizes. The Project Description should explain why the level of resources requested (e.g., personnel, travel, equipment) is needed to achieve the desired project impacts and how the budget is appropriate to the scope of work.

The number of awards is dependent upon the proposals received and the degree to which proposals meet the solicitation goals and NSF merit review criteria.

**Anticipated Funding Amount:** \$30M

Estimated program budget, number of awards, and average award size/duration are subject to the availability of funds and quality of proposals received.

## IV. ELIGIBILITY INFORMATION

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### Who May Submit Proposals:

Proposals may only be submitted by the following:

- Institutions of Higher Education (IHEs) - Two- and four-year IHEs (including community colleges) accredited in, and having a campus located in the US, acting on behalf of their faculty members. Special Instructions for International Branch Campuses of US IHEs: If the proposal includes funding to be provided to an international branch campus of a US institution of higher education (including through use of subawards and consultant arrangements), the proposer must explain the benefit(s) to the project of performance at the international branch campus, and justify why the project activities cannot be performed at the US campus.
- Non-profit, non-academic organizations: Independent museums, observatories, research labs, professional societies and similar organizations in the U.S. associated with educational or research activities.

### Who May Serve as PI:

PIs must hold appointments at U.S.-based campuses/offices of eligible organizations (IHEs or Non-profit, non-academic organizations). There are no restrictions, beyond the eligibility outlined in the PAPPG Chapter I.E, on who may serve as co-PIs, Senior Personnel or Consultant (see Categories of Proposers in PAPPG Chapter I.E).

### Limit on Number of Proposals per Organization:

There are no restrictions or limits.

### Limit on Number of Proposals per PI or co-PI: 1

An individual may appear as PI or co-PI on only one proposal submitted in response to this solicitation, totaled across all FW-HTF proposal categories. This eligibility constraint will be strictly enforced. In the event an individual exceeds this limit, the first proposal received prior to the deadline will be accepted and the remainder will be returned without review. This limitation includes proposals submitted by a lead organization, collaborative non-lead proposals, and any subawards or contracts included as part of a collaborative proposal involving multiple institutions. No exceptions will be made.

### Additional Eligibility Info:

While industrial partners of all sizes are allowed to participate, only those industrial partners that are small businesses and meet the SBIR program eligibility requirements (see <https://www.sbir.gov/faqs/eligibility-requirements>) can receive subawards. The lead institution may allocate funds for subawards to academic institutional and non-profit non-academic partners without restrictions.

## V. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

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### A. Proposal Preparation Instructions

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**Full Proposal Preparation Instructions:** Proposers may opt to submit proposals in response to this Program Solicitation via Research.gov or Grants.gov.

- Full Proposals submitted via Research.gov: Proposals submitted in response to this program solicitation should be prepared and submitted in accordance with the general guidelines contained in the *NSF Proposal and Award Policies and Procedures Guide* (PAPPG). The complete text of the PAPPG is available electronically on the NSF website at: [https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=pappg](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg). Paper copies of the PAPPG may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov). The Prepare New Proposal setup will prompt you for the program solicitation number.
- Full proposals submitted via Grants.gov: Proposals submitted in response to this program solicitation via Grants.gov should be prepared and submitted in accordance with the *NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov*. The complete text of the *NSF Grants.gov Application Guide* is available on the Grants.gov website and on the NSF website at: ([https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=grantsgovguide](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=grantsgovguide)). To obtain copies of the Application Guide and Application Forms Package, click on the Apply tab on the Grants.gov site, then click on the Apply Step 1: Download a Grant Application Package and Application Instructions link and enter the funding opportunity number, (the program solicitation number without the NSF prefix) and press the Download Package button. Paper copies of the Grants.gov Application Guide also may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov).

In determining which method to utilize in the electronic preparation and submission of the proposal, please note the following:

**Collaborative Proposals.** All collaborative proposals submitted as separate submissions from multiple organizations must be submitted via Research.gov. PAPPG Chapter II.E.3 provides additional information on collaborative proposals.

See PAPPG Chapter II.D.2 for guidance on the required sections of a full research proposal submitted to NSF. Please note that the proposal preparation instructions provided in this program solicitation may deviate from the PAPPG instructions.

### Special instructions for submitting to this Big Idea solicitation

All proposals must be submitted to ENG/EFMA; once received, the proposals will be managed by a cross-disciplinary, cross-directorate team of NSF Program Directors.

**Research.gov Users:** The Prepare New Proposal setup will prompt you for the program solicitation number (located on the first page of this document). Compliance with this requirement is critical to determining the relevant proposal processing guidelines. As stated previously, even though proposals must be submitted to ENG/EFMA, once received the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

**Grants.gov Users:** The program solicitation number will be pre-populated by Grants.gov on the NSF Grant Application Cover Page, however you will need to locate the Division Code, Program Code, Division Name, and Program Name for the specific solicitation you are applying to. As stated previously, even though proposals must be submitted to ENG/EFMA, once received the proposals will be managed by a cross-disciplinary team of NSF Program Directors.

#### Proposal Title:

All proposals must include a prefix, either "FW-HTF-RM:" for the medium budget category, or "FW-HTF-RL:" for the large budget category. If the proposal is collaborative from multiple institutions, these must be preceded by "Collaborative Research:". For example, a collaborative medium proposal submitted from multiple institutions would begin "Collaborative Research: FW-HTF-RM:", while a non-collaborative large proposal would begin with "FW-HTF-RL:". Please note that if submitting via Research.gov, the system will automatically insert the prepended title "Collaborative Research" when the collaborative set of proposals is created.

The rest of the title of the proposal should describe the project in concise, informative language without acronyms so that a scientifically or technically literate reader can understand what the project is about. The title should emphasize the scientific work to be undertaken and be suitable for use in public press.

#### Project Summary:

Keywords: Project summaries must designate three key words or phrases corresponding to the future work context (e.g., "retail workers"), future worker characteristics (e.g., "trust"), and future technology of focus (e.g., "deep learning"). These should be listed in order on a separate line at the end of the "Overview" section of the Project Summary, preceded by the text "Keywords:" (e.g., "Keywords: retail workers, trust, deep learning").

#### Project Description:

Project Descriptions for Research proposals of both sizes (FW-HTF-RM and FW-HTF-RL) are limited to 15 pages in length.

**This section should be completed according to the general guidelines detailed in the NSF PAPPG, including the requirement for a separate section labeled "Broader Impacts."** In addition, the Project Description *must contain* the following separate sections, clearly labeled with the headings used below, with content as described in Section II.B:

- Work Context
- Integrative Research
- Methods, Measures, and Metrics
- Access and Inclusion

The Work Context section must include the occupational context and occupation of interest, as identified by the US Department of Labor's Occupational Information Network (O\*NET; e.g., "29-1051.00-- Pharmacists").

In addition, the Project Description should explain why the requested project budget and duration are appropriate to the project scope and impact.

**Data Management Plan:** All proposals must include a Data Management Plan. A Data Management plan specifies the procedures you will use for keeping, storing, and sharing *data* with other researchers. Data Management Plans should also include the method for making the data anonymous. The Data Management Plan will be reviewed as part of the intellectual merit or broader impacts of the proposal, or both, as appropriate. See Chapter II.D.2 of the PAPPG for further information about the implementation of this requirement. For Directorate specific guidance on Data Management Plans see <https://www.nsf.gov/bfa/dias/policy/dmp.jsp>.

**Supplementary Documents:** In addition to the requirements contained in the PAPPG, *the following supplementary documents are required* and should be uploaded into the Supplementary Documentation Section. **No other supplementary materials are allowed. Proposals that do not contain all of these documents will be returned without review.**

- **List of Project Personnel and Partner Organizations.** Provide current, accurate information for all personnel and organizations involved in the project. NSF staff will use this information in the merit review process to manage reviewer selection. The list must include all PIs, co-PIs, Senior Personnel, paid/unpaid Consultants or Collaborators, Postdoctoral Researchers, and project-level advisory committee members, including those participating through subawards. This list should be numbered and include (in this order) Full name, Organization(s), and Role in the project, with each item separated by a semi-colon. Each person listed should start a new numbered line. For example:
  1. Mei Lin; XYZ University; PI
  2. Jak Jabes; University of PQR; Senior Personnel
  3. Jane Brown; XYZ University; Postdoctoral Researcher
  4. Raket Ademas; ABC Inc.; Paid Consultant
  5. Mary Wan; Welldone Institution; Unpaid Collaborator
  6. Rimon Greene; ZZZ University; Subawardee
- **Management and Coordination Plan:** The FW-HTF program aims for convergence, in which knowledge, techniques, and expertise from multiple fields and sectors create new and expanded frameworks for addressing the research goals. Such integration and impact require extra effort in leadership, regular communication, and cross-training. Therefore, a "Management and Coordination Plan" must be submitted as a Supplementary Document and may not exceed three pages. The document must be labeled "Management and Coordination Plan." The plan must describe specific steps the project team plans to take to achieve the goal of convergent research. This includes specifying what team members are responsible for what parts of the planned project, how the team plans to manage the overall effort, how any unpaid collaborators and industry/non-profit partners (if applicable) will be integrated into the team, and specific activities that will help students involved in the project develop the skills to work on convergent research efforts.
- **Letters of Collaboration (if relevant to project):** For all substantial collaborations and engagements (included or not included in the budget) with partner organizations, Letters of Collaboration are strongly encouraged. These should be provided in the Supplementary Documents section of the proposal and follow the format instructions specified in the NSF PAPPG. **Letters of Collaboration cannot contain endorsements or evaluation of the proposed project or any other past projects.** This includes any statement about the value of the project to the partner organization. One acceptable format for a letter of collaboration is as follows:



"If the proposal submitted by Dr. [insert the full name of the Principal Investigator] entitled [insert the proposal title] is selected for funding by NSF, it is my intent to collaborate and/or commit resources as detailed in the Project Description or the Facilities, Equipment or Other Resources section of the proposal."

Proposals with Letters of Collaboration that contain any endorsement or evaluation of the proposed project will be returned without review.

Collaborative activities that are identified in the budget should follow the instructions in the NSF PAPPG. Any substantial collaboration with individuals not included in the budget should also be described in the Facilities, Equipment and Other Resources section of the proposal and documented in a Letter of Collaboration from each collaborator.

- **IRB documentation:** Appropriate IRB documentation as described in Chapter II.E.5 of the PAPPG.

#### **FW-HTF Proposal Preparation Checklist:**

The following checklist is provided to help ensure the FW-HTF proposal includes all required elements before submission. This is a summary of the requirements described in the sections above. **This is a summary of key items that are *in addition* to the requirements listed in the PAPPG, and *does not* replace the requirements listed in the PAPPG.**

- The title of the proposal must begin with "FW-HTF-RM" for proposals requesting a budget of up to \$1,000,000 and "FW-HTF-RL" for proposals requesting a budget greater than \$1,000,000. If the proposal is collaborative from multiple institutions, the title must begin with "Collaborative Research:" followed by the budget size designation.
- Limit on total number of proposals per PI or co-PI not to exceed one. This limit includes all categories of FW-HTF proposals, and also applies to all subawardees.
- Project Summary: The project summary must include three key words or phrases corresponding to the future work context, future worker characteristics, and future technology of focus. These should be listed in order on a separate line at the end of the "Overview" section of the Project Summary, preceded by the text "Keywords:" (e.g., "Keywords: retail workers, trust, deep learning").
- Project Description: In addition to the required section labeled "Broader Impacts", all proposal types must contain the following separate and clearly labeled sections:
  - Work Context. This section must include the occupational context and occupation of interest, as identified by the US Department of Labor's Occupational Information Network (O\*NET; e.g., "29-1051.00-- Pharmacists");
  - Integrative Research;
  - Methods, Measures, and Metrics; and
  - Access and Inclusion

As stated in Section II.A of this solicitation, it is strongly recommended that the Project Description for all proposal types contains the following three separate and clearly labeled sections:

- Future Work;
- Future Workers;
- Future Technology.

Supplementary documents:

- List of Project Personnel and Partner Organizations;
- Management and Coordination Plan; and
- Others as required by the PAPPG.

## **B. Budgetary Information**

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#### **Cost Sharing:**

Inclusion of voluntary committed cost sharing is prohibited.

#### **Budget Preparation Instructions:**

Budgets for all projects submitted to this solicitation must include funding for one or more designated FW-HTF project representatives (PI/co-PI/Senior Personnel or NSF-approved replacement) to attend each FW-HTF PI meeting during the proposed lifetime of the award. For multi-institution projects, investigators from each collaborating institution are expected to participate. A substitute project representative may be designated to attend a PI/co-PI meeting, but only with prior approval from an NSF program manager. For budget preparation purposes, PIs should assume these meetings will be held in the Washington, DC area.

## **C. Due Dates**

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- **Full Proposal Deadline(s)** (due by 5 p.m. submitter's local time):

March 30, 2023

## **D. Research.gov/Grants.gov Requirements**

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#### **For Proposals Submitted Via Research.gov:**

To prepare and submit a proposal via Research.gov, see detailed technical instructions available at: [https://www.research.gov/research-portal/appmanager/base/desktop?\\_nfpb=true&\\_pageLabel=research\\_node\\_display&\\_nodePath=/researchGov/Service/Desktop/ProposalPreparationandSubmission.html](https://www.research.gov/research-portal/appmanager/base/desktop?_nfpb=true&_pageLabel=research_node_display&_nodePath=/researchGov/Service/Desktop/ProposalPreparationandSubmission.html). For

Research.gov user support, call the Research.gov Help Desk at 1-800-673-6188 or e-mail [rgov@nsf.gov](mailto:rgov@nsf.gov). The Research.gov Help Desk answers general technical questions related to the use of the Research.gov system. Specific questions related to this program solicitation should be referred to the NSF program staff contact(s) listed in Section VIII of this funding opportunity.

#### For Proposals Submitted Via Grants.gov:

Before using Grants.gov for the first time, each organization must register to create an institutional profile. Once registered, the applicant's organization can then apply for any federal grant on the Grants.gov website. Comprehensive information about using Grants.gov is available on the Grants.gov Applicant Resources webpage: <https://www.grants.gov/web/grants/applicants.html>. In addition, the NSF Grants.gov Application Guide (see link in Section V.A) provides instructions regarding the technical preparation of proposals via Grants.gov. For Grants.gov user support, contact the Grants.gov Contact Center at 1-800-518-4726 or by email: [support@grants.gov](mailto:support@grants.gov). The Grants.gov Contact Center answers general technical questions related to the use of Grants.gov. Specific questions related to this program solicitation should be referred to the NSF program staff contact(s) listed in Section VIII of this solicitation.

**Submitting the Proposal:** Once all documents have been completed, the Authorized Organizational Representative (AOR) must submit the application to Grants.gov and verify the desired funding opportunity and agency to which the application is submitted. The AOR must then sign and submit the application to Grants.gov. The completed application will be transferred to Research.gov for further processing.

Proposers that submitted via Research.gov may use Research.gov to verify the status of their submission to NSF. For proposers that submitted via Grants.gov, until an application has been received and validated by NSF, the Authorized Organizational Representative may check the status of an application on Grants.gov. After proposers have received an e-mail notification from NSF, Research.gov should be used to check the status of an application.

## VI. NSF PROPOSAL PROCESSING AND REVIEW PROCEDURES

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Proposals received by NSF are assigned to the appropriate NSF program for acknowledgement and, if they meet NSF requirements, for review. All proposals are carefully reviewed by a scientist, engineer, or educator serving as an NSF Program Officer, and usually by three to ten other persons outside NSF either as *ad hoc* reviewers, panelists, or both, who are experts in the particular fields represented by the proposal. These reviewers are selected by Program Officers charged with oversight of the review process. Proposers are invited to suggest names of persons they believe are especially well qualified to review the proposal and/or persons they would prefer not review the proposal. These suggestions may serve as one source in the reviewer selection process at the Program Officer's discretion. Submission of such names, however, is optional. Care is taken to ensure that reviewers have no conflicts of interest with the proposal. In addition, Program Officers may obtain comments from site visits before recommending final action on proposals. Senior NSF staff further review recommendations for awards. A flowchart that depicts the entire NSF proposal and award process (and associated timeline) is included in PAPPG Exhibit III-1.

A comprehensive description of the Foundation's merit review process is available on the NSF website at: [https://www.nsf.gov/bfa/dias/policy/merit\\_review/](https://www.nsf.gov/bfa/dias/policy/merit_review/).

Proposers should also be aware of core strategies that are essential to the fulfillment of NSF's mission, as articulated in *Leading the World in Discovery and Innovation, STEM Talent Development and the Delivery of Benefits from Research - NSF Strategic Plan for Fiscal Years (FY) 2022 - 2026*. These strategies are integrated in the program planning and implementation process, of which proposal review is one part. NSF's mission is particularly well-implemented through the integration of research and education and broadening participation in NSF programs, projects, and activities.

One of the strategic objectives in support of NSF's mission is to foster integration of research and education through the programs, projects, and activities it supports at academic and research institutions. These institutions must recruit, train, and prepare a diverse STEM workforce to advance the frontiers of science and participate in the U.S. technology-based economy. NSF's contribution to the national innovation ecosystem is to provide cutting-edge research under the guidance of the Nation's most creative scientists and engineers. NSF also supports development of a strong science, technology, engineering, and mathematics (STEM) workforce by investing in building the knowledge that informs improvements in STEM teaching and learning.

NSF's mission calls for the broadening of opportunities and expanding participation of groups, institutions, and geographic regions that are underrepresented in STEM disciplines, which is essential to the health and vitality of science and engineering. NSF is committed to this principle of diversity and deems it central to the programs, projects, and activities it considers and supports.

### A. Merit Review Principles and Criteria

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The National Science Foundation strives to invest in a robust and diverse portfolio of projects that creates new knowledge and enables breakthroughs in understanding across all areas of science and engineering research and education. To identify which projects to support, NSF relies on a merit review process that incorporates consideration of both the technical aspects of a proposed project and its potential to contribute more broadly to advancing NSF's mission "to promote the progress of science; to advance the national health, prosperity, and welfare; to secure the national defense; and for other purposes." NSF makes every effort to conduct a fair, competitive, transparent merit review process for the selection of projects.

#### 1. Merit Review Principles

These principles are to be given due diligence by PIs and organizations when preparing proposals and managing projects, by reviewers when reading and evaluating proposals, and by NSF program staff when determining whether or not to recommend proposals for funding and while overseeing awards. Given that NSF is the primary federal agency charged with nurturing and supporting excellence in basic research and education, the following three principles apply:

- All NSF projects should be of the highest quality and have the potential to advance, if not transform, the frontiers of knowledge.
- NSF projects, in the aggregate, should contribute more broadly to achieving societal goals. These "Broader Impacts" may be accomplished through the research itself, through activities that are directly related to specific research projects, or through activities that are supported by, but are complementary to, the project. The project activities may be based on previously established and/or innovative methods and approaches, but in either case must be well justified.
- Meaningful assessment and evaluation of NSF funded projects should be based on appropriate metrics, keeping in mind the likely correlation between the effect of broader impacts and the resources provided to implement projects. If the size of the activity is limited, evaluation of that activity in isolation is not likely to be meaningful. Thus, assessing the effectiveness of these activities may best be done at a higher, more aggregated, level than the individual project.

With respect to the third principle, even if assessment of Broader Impacts outcomes for particular projects is done at an aggregated level, PIs are expected to be accountable for carrying out the activities described in the funded project. Thus, individual projects should include clearly stated goals, specific descriptions of the activities that the PI intends to do, and a plan in place to document the outputs of those activities.

These three merit review principles provide the basis for the merit review criteria, as well as a context within which the users of the criteria can better understand their intent.

## 2. Merit Review Criteria

All NSF proposals are evaluated through use of the two National Science Board approved merit review criteria. In some instances, however, NSF will employ additional criteria as required to highlight the specific objectives of certain programs and activities.

The two merit review criteria are listed below. **Both** criteria are to be given **full consideration** during the review and decision-making processes; each criterion is necessary but neither, by itself, is sufficient. Therefore, proposers must fully address both criteria. (PAPPG Chapter II.D.2.d(i). contains additional information for use by proposers in development of the Project Description section of the proposal). Reviewers are strongly encouraged to review the criteria, including PAPPG Chapter II.D.2.d(i), prior to the review of a proposal.

When evaluating NSF proposals, reviewers will be asked to consider what the proposers want to do, why they want to do it, how they plan to do it, how they will know if they succeed, and what benefits could accrue if the project is successful. These issues apply both to the technical aspects of the proposal and the way in which the project may make broader contributions. To that end, reviewers will be asked to evaluate all proposals against two criteria:

- **Intellectual Merit:** The Intellectual Merit criterion encompasses the potential to advance knowledge; and
- **Broader Impacts:** The Broader Impacts criterion encompasses the potential to benefit society and contribute to the achievement of specific, desired societal outcomes.

The following elements should be considered in the review for both criteria:

1. What is the potential for the proposed activity to
  - a. Advance knowledge and understanding within its own field or across different fields (Intellectual Merit); and
  - b. Benefit society or advance desired societal outcomes (Broader Impacts)?
2. To what extent do the proposed activities suggest and explore creative, original, or potentially transformative concepts?
3. Is the plan for carrying out the proposed activities well-reasoned, well-organized, and based on a sound rationale? Does the plan incorporate a mechanism to assess success?
4. How well qualified is the individual, team, or organization to conduct the proposed activities?
5. Are there adequate resources available to the PI (either at the home organization or through collaborations) to carry out the proposed activities?

Broader impacts may be accomplished through the research itself, through the activities that are directly related to specific research projects, or through activities that are supported by, but are complementary to, the project. NSF values the advancement of scientific knowledge and activities that contribute to achievement of societally relevant outcomes. Such outcomes include, but are not limited to: full participation of women, persons with disabilities, and other underrepresented groups in science, technology, engineering, and mathematics (STEM); improved STEM education and educator development at any level; increased public scientific literacy and public engagement with science and technology; improved well-being of individuals in society; development of a diverse, globally competitive STEM workforce; increased partnerships between academia, industry, and others; improved national security; increased economic competitiveness of the United States; and enhanced infrastructure for research and education.

Proposers are reminded that reviewers will also be asked to review the Data Management Plan and the Postdoctoral Researcher Mentoring Plan, as appropriate.

## B. Review and Selection Process

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Proposals submitted in response to this program solicitation will be reviewed by Ad hoc Review and/or Panel Review.

Reviewers will be asked to evaluate proposals using two National Science Board approved merit review criteria and, if applicable, additional program specific criteria. A summary rating and accompanying narrative will generally be completed and submitted by each reviewer and/or panel. The Program Officer assigned to manage the proposal's review will consider the advice of reviewers and will formulate a recommendation.

After scientific, technical and programmatic review and consideration of appropriate factors, the NSF Program Officer recommends to the cognizant Division Director whether the proposal should be declined or recommended for award. NSF strives to be able to tell applicants whether their proposals have been declined or recommended for funding within six months. Large or particularly complex proposals or proposals from new awardees may require additional review and processing time. The time interval begins on the deadline or target date, or receipt date, whichever is later. The interval ends when the Division Director acts upon the Program Officer's recommendation.

After programmatic approval has been obtained, the proposals recommended for funding will be forwarded to the Division of Grants and Agreements or the Division of Acquisition and Cooperative Support for review of business, financial, and policy implications. After an administrative review has occurred, Grants and Agreements Officers perform the processing and issuance of a grant or other agreement. Proposers are cautioned that only a Grants and Agreements Officer may make commitments, obligations or awards on behalf of NSF or authorize the expenditure of funds. No commitment on the part of NSF should be inferred from technical or budgetary discussions with a NSF Program Officer. A Principal Investigator or organization that makes financial or personnel commitments in the absence of a grant or cooperative agreement signed by the NSF Grants and Agreements Officer does so at their own risk.

Once an award or declination decision has been made, Principal Investigators are provided feedback about their proposals. In all cases, reviews are treated as confidential documents. Verbatim copies of reviews, excluding the names of the reviewers or any reviewer-identifying information, are sent to the Principal Investigator/Project Director by the Program Officer. In addition, the proposer will receive an explanation of the decision to award or decline funding.

## VII. AWARD ADMINISTRATION INFORMATION

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## A. Notification of the Award

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Notification of the award is made to *the submitting organization* by an NSF Grants and Agreements Officer. Organizations whose proposals are declined will be advised as promptly as possible by the cognizant NSF Program administering the program. Verbatim copies of reviews, not including the identity of the reviewer, will be provided automatically to the Principal Investigator. (See Section VI.B. for additional information on the review process.)

## B. Award Conditions

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An NSF award consists of: (1) the award notice, which includes any special provisions applicable to the award and any numbered amendments thereto; (2) the budget, which indicates the amounts, by categories of expense, on which NSF has based its support (or otherwise communicates any specific approvals or disapprovals of proposed expenditures); (3) the proposal referenced in the award notice; (4) the applicable award conditions, such as Grant General Conditions (GC-1)\*; or Research Terms and Conditions\* and (5) any announcement or other NSF issuance that may be incorporated by reference in the award notice. Cooperative agreements also are administered in accordance with NSF Cooperative Agreement Financial and Administrative Terms and Conditions (CA-FATC) and the applicable Programmatic Terms and Conditions. NSF awards are electronically signed by an NSF Grants and Agreements Officer and transmitted electronically to the organization via e-mail.

\*These documents may be accessed electronically on NSF's Website at [https://www.nsf.gov/awards/managing/award\\_conditions.jsp?org=NSF](https://www.nsf.gov/awards/managing/award_conditions.jsp?org=NSF). Paper copies may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-8134 or by e-mail from [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov).

More comprehensive information on NSF Award Conditions and other important information on the administration of NSF awards is contained in the NSF *Proposal & Award Policies & Procedures Guide* (PAPPG) Chapter VII, available electronically on the NSF Website at [https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=pappg](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg).

### Administrative and National Policy Requirements

#### Build America, Buy America

As expressed in Executive Order 14005, [Ensuring the Future is Made in All of America by All of America's Workers](#) (86 FR 7475), it is the policy of the executive branch to use terms and conditions of Federal financial assistance awards to maximize, consistent with law, the use of goods, products, and materials produced in, and services offered in, the United States.

Consistent with the requirements of the Build America, Buy America Act (Pub. L. 117-58, Division G, Title IX, Subtitle A, November 15, 2021), no funding made available through this funding opportunity may be obligated for an award unless all iron, steel, manufactured products, and construction materials used in the project are produced in the United States. For additional information, visit NSF's [Build America, Buy America](#) webpage.

#### Special Award Conditions:

For every FW-HTF award, one or more designated project representatives (PI/co-PI/Senior Personnel or NSF-approved replacement) must attend annual FW-HTF PI meetings throughout the duration of the grant.

Attribution of support: Grantees are required to include appropriate acknowledgment of NSF support under the NSF Future of Work at the Human-Technology Frontier Big Idea in any publication (including World Wide Web pages) of any material based on or developed under the project, in the following terms:

"This material is based upon work supported by the National Science Foundation (NSF) Future of Work at the Human-Technology Frontier Big Idea under Grant No. (Grantee enters NSF grant number.)"

Grantees are also required to orally acknowledge NSF support using the language specified above during all news media interviews, including popular media such as radio, television and news magazines.

## C. Reporting Requirements

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For all multi-year grants (including both standard and continuing grants), the Principal Investigator must submit an annual project report to the cognizant Program Officer no later than 90 days prior to the end of the current budget period. (Some programs or awards require submission of more frequent project reports). No later than 120 days following expiration of a grant, the PI also is required to submit a final project report, and a project outcomes report for the general public.

Failure to provide the required annual or final project reports, or the project outcomes report, will delay NSF review and processing of any future funding increments as well as any pending proposals for all identified PIs and co-PIs on a given award. PIs should examine the formats of the required reports in advance to assure availability of required data.

PIs are required to use NSF's electronic project-reporting system, available through [Research.gov](#), for preparation and submission of annual and final project reports. Such reports provide information on accomplishments, project participants (individual and organizational), publications, and other specific products and impacts of the project. Submission of the report via [Research.gov](#) constitutes certification by the PI that the contents of the report are accurate and complete. The project outcomes report also must be prepared and submitted using [Research.gov](#). This report serves as a brief summary, prepared specifically for the public, of the nature and outcomes of the project. This report will be posted on the NSF website exactly as it is submitted by the PI.

More comprehensive information on NSF Reporting Requirements and other important information on the administration of NSF awards is contained in the *NSF Proposal & Award Policies & Procedures Guide* (PAPPG) Chapter VII, available electronically on the NSF Website at [https://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=pappg](https://www.nsf.gov/publications/pub_summ.jsp?ods_key=pappg).

## VIII. AGENCY CONTACTS

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Please note that the program contact information is current at the time of publishing. See program website for any updates to the points of contact.

General inquiries regarding this program should be made to:

- Jordan M. Berg, ENG/CMMI, telephone: (703) 292-5365, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- David Corman, CISE/CNS, telephone: (703) 292-8754, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Dan Cosley, CISE/IIS, telephone: (703) 292-8832, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Martha James, EDU/HRD, telephone: (703) 292-7772, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Julie I. Johnson, EDU/DRL, telephone: (703) 292-8624, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Sara Kiesler, SBE/SES, telephone: (703) 292-8643, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Songqi Liu, SBE/SES, telephone: (703) 292-8950, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Daniel McAdams, ENG/CMMI, telephone: (703) 292-4654, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Alexandra Medina-Borja, EDU/DUE, telephone: (703) 292-7557, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Linda Molnar, TIP/ITE, telephone: (703) 292-8316, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Debora Rodrigues, TIP/TI, telephone: (703) 292-4767, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)
- Betty K. Tuller, SBE/SES, telephone: (703) 292-7238, email: [fwhtf-contacts@nsf.gov](mailto:fwhtf-contacts@nsf.gov)

For questions related to the use of NSF systems contact:

- NSF Help Desk: 1-800-673-6188
- Research.gov Help Desk e-mail: [rgov@nsf.gov](mailto:rgov@nsf.gov)

For questions relating to Grants.gov contact:

- Grants.gov Contact Center: If the Authorized Organizational Representatives (AOR) has not received a confirmation message from Grants.gov within 48 hours of submission of application, please contact via telephone: 1-800-518-4726; e-mail: [support@grants.gov](mailto:support@grants.gov).

## IX. OTHER INFORMATION

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The NSF website provides the most comprehensive source of information on NSF Directorates (including contact information), programs and funding opportunities. Use of this website by potential proposers is strongly encouraged. In addition, "NSF Update" is an information-delivery system designed to keep potential proposers and other interested parties apprised of new NSF funding opportunities and publications, important changes in proposal and award policies and procedures, and upcoming NSF [Grants Conferences](#). Subscribers are informed through e-mail or the user's Web browser each time new publications are issued that match their identified interests. "NSF Update" also is available on [NSF's website](#).

Grants.gov provides an additional electronic capability to search for Federal government-wide grant opportunities. NSF funding opportunities may be accessed via this mechanism. Further information on Grants.gov may be obtained at <https://www.grants.gov>.

## ABOUT THE NATIONAL SCIENCE FOUNDATION

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The National Science Foundation (NSF) is an independent Federal agency created by the National Science Foundation Act of 1950, as amended (42 USC 1861-75). The Act states the purpose of the NSF is "to promote the progress of science; [and] to advance the national health, prosperity, and welfare by supporting research and education in all fields of science and engineering."

NSF funds research and education in most fields of science and engineering. It does this through grants and cooperative agreements to more than 2,000 colleges, universities, K-12 school systems, businesses, informal science organizations and other research organizations throughout the US. The Foundation accounts for about one-fourth of Federal support to academic institutions for basic research.

NSF receives approximately 55,000 proposals each year for research, education and training projects, of which approximately 11,000 are funded. In addition, the Foundation receives several thousand applications for graduate and postdoctoral fellowships. The agency operates no laboratories itself but does support National Research Centers, user facilities, certain oceanographic vessels and Arctic and Antarctic research stations. The Foundation also supports cooperative research between universities and industry, US participation in international scientific and engineering efforts, and educational activities at every academic level.

*Facilitation Awards for Scientists and Engineers with Disabilities* (FASSED) provide funding for special assistance or equipment to enable persons with disabilities to work on NSF-supported projects. See the *NSF Proposal & Award Policies & Procedures Guide* Chapter II.F.7 for instructions regarding preparation of these types of proposals.

The National Science Foundation has Telephonic Device for the Deaf (TDD) and Federal Information Relay Service (FIRS) capabilities that enable individuals with hearing impairments to communicate with the Foundation about NSF programs, employment or general information. TDD may be accessed at (703) 292-5090 and (800) 281-8749, FIRS at (800) 877-8339.

The National Science Foundation Information Center may be reached at (703) 292-5111.

The National Science Foundation promotes and advances scientific progress in the United States by competitively awarding grants and cooperative agreements for research and education in the sciences, mathematics, and engineering.

To get the latest information about program deadlines, to download copies of NSF publications, and to access abstracts of awards, visit the NSF Website at <https://www.nsf.gov>

- **Location:** 2415 Eisenhower Avenue, Alexandria, VA 22314
- **For General Information**  
(NSF Information Center): (703) 292-5111
- **TDD (for the hearing-impaired):** (703) 292-5090
- **To Order Publications or Forms:**
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- **To Locate NSF Employees:** (703) 292-5111

## PRIVACY ACT AND PUBLIC BURDEN STATEMENTS

The information requested on proposal forms and project reports is solicited under the authority of the National Science Foundation Act of 1950, as amended. The information on proposal forms will be used in connection with the selection of qualified proposals; and project reports submitted by awardees will be used for program evaluation and reporting within the Executive Branch and to Congress. The information requested may be disclosed to qualified reviewers and staff assistants as part of the proposal review process; to proposer institutions/grantees to provide or obtain data regarding the proposal review process, award decisions, or the administration of awards; to government contractors, experts, volunteers and researchers and educators as necessary to complete assigned work; to other government agencies or other entities needing information regarding applicants or nominees as part of a joint application review process, or in order to coordinate programs or policy; and to another Federal agency, court, or party in a court or Federal administrative proceeding if the government is a party. Information about Principal Investigators may be added to the Reviewer file and used to select potential candidates to serve as peer reviewers or advisory committee members. See [System of Record Notices, NSF-50](#), "Principal Investigator/Proposal File and Associated Records," and [NSF-51](#), "Reviewer/Proposal File and Associated Records." Submission of the information is voluntary. Failure to provide full and complete information, however, may reduce the possibility of receiving an award.

An agency may not conduct or sponsor, and a person is not required to respond to, an information collection unless it displays a valid Office of Management and Budget (OMB) control number. The OMB control number for this collection is 3145-0058. Public reporting burden for this collection of information is estimated to average 120 hours per response, including the time for reviewing instructions. Send comments regarding the burden estimate and any other aspect of this collection of information, including suggestions for reducing this burden, to:

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